



**Australian Government**

# **MSFPPF2014 Assemble basic artwork packages**

**Release: 1**

# MSFPPF2014 Assemble basic artwork packages

## Modification History

Release 1. Supersedes and is equivalent to MSFPPF2007 Assemble a basic artwork package.

## Application

This unit describes the skills and knowledge required to identify, gather and assemble all picture frame components.

This unit applies to picture framers and others completing work in accordance with pre-determined frame designs. Designs involve basic framing for two dimensional (2D), flat artworks requiring a simple, single frame.

No licensing or certification requirements exist at the time of publication. Relevant legislation, industry standards and codes of practice within Australia must be applied.

## Pre-requisite Unit

N/A

## Unit Sector

Picture Framing

## Elements and Performance Criteria

| Elements                                         | Performance Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                              |
| 1. Prepare for assembly                          | 1.1 Read work order and identify assembly requirements<br>1.2 Identify and follow work health and safety requirements throughout the work<br>1.3 Select a safe and suitable work areas to assemble package<br>1.4 Identify and obtain components, fittings and attachments required for the package<br>1.5 Select and check tools and equipment for quality, serviceability and safety prior to use<br>1.6 Plan the work sequence suited to the job |
| 2. Assemble components                           | 2.1 Select and inspect package components for faults and repair or return in accordance with workplace procedures                                                                                                                                                                                                                                                                                                                                   |

| Elements                                         | Performance Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                                                                      |
|                                                  | 2.2 Clean and lay out components in accordance with workplace procedures<br>2.3 Mount artwork using the specified method<br>2.4 Assemble frame components, adjust to fit and fix in place<br>2.5 Fit frame over package and fix backing in accordance with workplace procedures<br>2.6 Attach fittings, attachments and hanging aids in accordance with workplace procedures<br>2.7 Inspect package for quality, address defects or label and store in accordance with workplace procedures |
| 3. Complete work                                 | 3.1 Mark completed work for identification and store in accordance with workplace procedures<br>3.2 Identify and store items for recycling in accordance with workplace procedures<br>3.3 Clean work area and safely dispose of rubbish<br>3.4 Accurately complete required workplace documentation<br>3.5 Check, clean and store tools and equipment in accordance with workplace procedures                                                                                               |

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Unit Mapping Information

Supersedes and is equivalent to MSFPF2007 Assemble a basic artwork package.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

# Assessment Requirements for MSFPF2014 Assemble basic artwork packages

## Modification History

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## Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and:

- assembled 3 artwork packages to the required job specification, with at least 1 to be a matted artwork.
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## Knowledge Evidence

There must be evidence the candidate has knowledge of:

- work flow process for the assembly of artwork packages
- safety considerations and requirements when assembling artworks, including personal protective equipment
- features and functions of the components of an artwork package and how they are assembled and/or constructed:
  - artwork
  - backing
  - fittings and attachments (including hanging attachments)
  - frame
  - glass and/or acrylic
  - mat board
  - mount
- mathematical procedures for estimation and measurement
- functions, features and safe use of tools and equipment used to assemble artwork packages:
  - air blower
  - screwdrivers
  - staple guns
  - staple lifter
- features, uses and limitations of materials used to assemble artwork packages:
  - adhesives
  - cardboard
  - cleaning agents
  - composites

- laminates
- metal/alloys
- nails
- paper
- tacks
- tapes
- timber
- techniques for assembling artwork packages, the types of problems that can occur and how to respond
- documentation requirements for identifying and recording work.
- 

## Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
  - workspace equipped with:
    - assembly tools, equipment and consumables to complete tasks in the Performance Evidence
    - personal protective equipment
  - work orders
  - components of artwork packages for assembly.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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