



Australian Government

MSFPPF2007 Assemble a basic artwork package

Release: 1

MSFPPF2007 Assemble a basic artwork package

Modification History

Release 1 - New unit of competency

Application

This unit of competency covers identifying, gathering and assembling all picture frame components required to complete the basic framing of artwork.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Picture Framing

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Prepare for assembly	1.1	Packages to be assembled are identified from work orders/instructions/customer requirements
		1.2	Work health and safety (WHS) requirements, including personal protection needs, are observed throughout the work
		1.3	Safe and suitable work areas are selected to assemble package
		1.4	Specifications of artwork to be framed are identified, including any special requirements
		1.5	Components, fittings and attachments required for the package, and their source, are identified
		1.6	Tools, equipment and materials are selected and checked prior to use to ensure that they are appropriate for the work in terms of quality, serviceability and safety

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| | | 1.7 | Work sequence is planned to suit the job |
| 2 | Assemble package | 2.1 | Components of the package are inspected for flaws/faults and, if located, repaired or returned in accordance with industry standards and workplace procedures |
| | | 2.2 | Components are cleaned and laid out for assembly in accordance with workplace procedures |
| | | 2.3 | Artwork is attached to backing material using the selected method |
| | | 2.4 | Frame components are assembled and adjusted, as required, to fit and fixed in place |
| | | 2.5 | Frame is fitted over package and the backing is fixed in accordance with workplace procedures |
| | | 2.6 | Fittings, attachments and hanging aids are attached in accordance with workplace procedures |
| | | 2.7 | Package is inspected for quality and either labelled and stored or returned for re-assembly in accordance with workplace procedures |
| 3 | Complete work | 3.1 | Work area is cleaned and rubbish disposed of as appropriate |
| | | 3.2 | Workplace documentation is completed as required |
| | | 3.3 | Tools, equipment and unused materials are cleaned and stored following workplace procedures |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit context includes:	• WHS requirements, including legislation, building codes, material safety management systems, hazardous and dangerous goods codes, and local safe operating procedures or equivalent • work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements • work requires individuals to demonstrate some discretion, judgement and problem solving
Unit scope includes:	• basic artwork that is simple, 2-D, flat artwork requiring a simple, single frame
Artwork package includes:	• artwork • mount • mat board • frame • glass/acrylic • backing • fittings • attachments (including hanging attachments)
Tools and equipment include:	• staple guns • screwdrivers • air blower • staple lifter
Materials include:	• timber • metal/alloys • paper • cardboard • laminates • composites • adhesives • cleaning agents • nails • tacks • tapes
Personal protective equipment includes:	• that prescribed under legislation, regulations and enterprise policies
Information and procedures include:	• workplace procedures relating to the use of tools and equipment • work instructions, including job sheets, cutting lists, plans,

- drawings and designs
- workplace procedures relating to reporting and communication
- manufacturer specifications and operational procedures

Unit Mapping Information

Supersedes and is equivalent to LMFPF2007B Assemble artwork package (basic).

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFPF2007 Assemble a basic artwork package

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Performance Evidence

- Interpret work order and locate and apply relevant information
- Apply safe handling requirements for equipment, products and materials, including use of personal protective equipment
- Identify materials used in the work process
- Follow work instructions, operating procedures and inspection processes to:
 - minimise the risk of injury to self or others
 - prevent damage to goods, equipment and products
 - maintain required production output and product quality
- Assemble three (3) artwork packages given a range of components and specifications
- Use mathematical ideas and techniques to correctly complete measurements, calculate area and estimate material requirements
- Communicate ideas and information to enable confirmation of work requirements and specifications and the reporting of work outcomes and problems, interpret basic plans and follow safety procedures
- Avoid backtracking, work flow interruptions or wastage
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity

Knowledge Evidence

- Work flow in relation to assembly of artwork package
- Identification of materials, components, equipment, processes and procedures appropriate for assembling artwork packages
- Construction techniques and processes for the components of the artwork packages
- Industry standards and workplace practices in the assembly of simple artwork packages
- Effects of assembly process on the artwork

Assessment Conditions

- Assessors must:
 - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
 - have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification

- be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.
- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials and deadlines.
- Access is required to artwork, components of artwork package and work instructions.

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