



Australian Government

MSFID5017 Develop event decoration proposals

Release: 1

MSFID5017 Develop event decoration proposals

Modification History

Release 1. Supersedes and is equivalent to MSFID5007 Decorate for events.

Application

This unit describes the skills and knowledge required to analyse the project brief and event information, develop and refine decoration ideas and present those ideas as fully specified proposals.

This unit applies to interior decorators and designers. They analyse and compare information from a wide range of different sources to develop and plan decoration solutions for a specific event.

Licensing, legislative or certification requirements may apply to this unit and relevant state/territory and local government agencies should be consulted to determine any necessary certification or licensing for undertaking interior decoration and design work. Access to construction sites requires certification of general induction training specified by the National Code of Practice for Induction for Construction Work (ASCC 2007).

Pre-requisite Unit

N/A

Unit Sector

Interior Decoration and Design

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Analyse the project brief	1.1 Evaluate project specifications, parameters and constraints, and confirm with client 1.2 Select work resources based on the needs of the project 1.3 Identify key project stakeholders and establish required communication protocols
2. Analyse event information	2.1 Determine size of space and identify and assess aspects of the event space that impact on potential solutions 2.2 Analyse event theme and marketing strategy for impact on

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	decoration 2.3 Assess proposed number and movement of people at the event for its impact on decoration solutions 2.4 Identify event cultural considerations for impact on decoration
3. Develop decoration ideas	3.1 Research products, materials, finishes and colours based on event requirements 3.2 Assess and review performance and characteristics of products against event requirements 3.3 Generate ideas that are sympathetic to the event theme and concept 3.4 Present ideas to the client using support documentation suited to the nature of the project 3.5 Obtain client feedback and revise and refine ideas accordingly
4. Develop decoration proposal	4.1 Determine format and inclusions for proposal based on the project brief and communicate ideas 4.2 Develop and document detailed product and service specifications 4.3 Source, cost and document products and services in accordance with budget requirements 4.4 Develop and document schedule of work with allocation of responsibilities based on ideas being proposed 4.5 Check proposal information for cohesion and accuracy 4.6 Present final proposal to the client in a manner suited to the scope and nature of the project 4.7 Evaluate work through client feedback and identify own reflection and potential improvements for use in future work

Foundation Skills

The Foundation Skills describe those required skills (such as, language, literacy, numeracy and employment skills) that are essential to performance:

- technology skills to research and present design information using digital media.

Other foundation skills essential to performance are explicit in the performance criteria of this unit of competency

Unit Mapping Information

Supersedes and is equivalent to MSFID5007 Decorate for events.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFID5017 Develop event decoration proposals

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Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and:

- developed decoration proposals for 3 events that respond to the project brief.
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- mathematical procedures for estimation, measurement and calculation of costs
- elements and principles of design, their interrelationships, and how they are used in interior decoration
- ergonomics, anthropometrics, proxemics and aesthetic values
- different types of events and how decoration is used for different purposes and contexts
- potential event parameters, constraints and compliance requirements and how they impact on decoration
- types and features of resources that support the provision of design advice, and how they are used, including:
 - research tools
 - product tools
 - communication tools
- how different aspects of space impact on potential solutions, including:
 - access and egress
 - colour
 - size
 - shape
 - level of light
 - site location, capacity and orientation
 - structural features
- event characteristics and their impact on decoration:
 - concept and theme
 - target market
 - scale
 - location (indoor and/or outdoor)

- different products and services for event decoration and how they are used:
 - decoration products:
 - accessories
 - finishes
 - furniture
 - lighting
 - materials
 - perishable items
 - contractors and consultants
- different ways of creating visual representations for design solutions
- formats and inclusions for event decoration proposals
- event display techniques.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - event briefs
 - spaces for decoration
 - measuring equipment
 - information technology for research and design presentation.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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