



Australian Government

Assessment Requirements for MSFID4003

Prepare a materials board for client presentation

Release: 1

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Modification History

Release 1 - New unit of competency

Performance Evidence

- Interpret work orders and locate and apply relevant information
- Apply safe handling requirements for equipment, products and materials, including use of personal protective equipment
- Identify materials used in the work process
- Prepare a materials board for client presentation to provide the client with cost-effective options which meet the project brief requirements effectively applying design elements and principles
- Use mathematical ideas and techniques to correctly complete measurements, calculate area/volume and estimate material requirements
- Communicate ideas and information to enable confirmation of work requirements and specifications, presentation of design/colour concepts, the reporting of work outcomes and problems
- Initiate new ideas and work techniques
- Avoid backtracking, work flow interruptions or wastage
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity

Knowledge Evidence

- State or territory WHS legislation, regulations, standards and codes of practice relevant to the full range of processes for preparing a materials board and client presentation
- Organisational and site standards, requirements, policies and procedures for preparing a materials board and client presentation
- Creativity and artistic relevance
- Types of equipment and procedures for their safe use, operation and maintenance
- Characteristics of materials, products and defects
- Relevant decoration and design computer programs
- Design themes and design development
- Colour, furnishing and decoration options
- Psychology of colours
- Procedures for the recording, reporting and maintenance of workplace records and information
- Established communication channels and protocols
- Relevant problem identification and resolution

Assessment Conditions

- Assessors must:
 - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
 - have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
 - be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.
- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required to materials, equipment, specifications and work instructions relevant to preparing a colour board for client presentation.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>