



Australian Government

Assessment Requirements for MSFGN3006 Estimate and cost job

Release: 1

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Modification History

Release 1. Changes to code, application, elements, performance criteria, assessment requirements. Foundation skills added. Range of conditions removed. Assessment requirements changed.

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit and demonstrated the ability to:

- estimate and cost 3 jobs with differing:
 - scope and nature of product or service
 - labour costs
 - material costs
 - quantity requirements
 - overheads.

In estimating and costing each of these 3 jobs, the candidate must:

- use standard industry technology for estimation, costing and documentation
- use mathematical processes to accurately estimate and correctly calculate percentage mark-ups and GST.
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- ways in which job information may be gathered, including:
 - on-site inspection and measurement
 - customer discussion
 - review of documentation
- products and services suitable for the job, including:
 - sources of information
 - features and options
 - costs involved in providing products and services:
 - materials
 - labour rates and their components
 - production time and cost
 - transport and delivery
 - overhead components
- industry sector and enterprise costing and quoting procedures:

- mark-up percentages
- application of goods and services tax (GST)
- documentation formats and inclusions for quotations
- terms and conditions included in quotations
- checking and approval processes
- workplace procedures and protocols for:
 - identifying customer requirements
 - recording job specifications
 - checking and verifying costing details
 - filing and storing costing and quotation documentation
- legal and ethical considerations relevant to estimating and costing jobs.
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Assessment Conditions

Assessment must occur in the workplace, or in a simulated environment that reflects workplace conditions and contingencies.

The candidate must have access to:

- suitable facilities, equipment and resources, including:
 - product/service information
 - costing and quotation procedures and documentation
 - technology for calculation of costs
- modelling of industry operating conditions, including time constraints for preparation of costings and quotations.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet –

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>