



Australian Government

MSFFT4013 Coordinate onsite installation of cabinetry

Release: 1

MSFFT4013 Coordinate onsite installation of cabinetry

Modification History

Release 1. Changes to code, application, elements, performance criteria, assessment requirements. Foundation skills added. Range of conditions removed. Assessment requirements changed.

Application

This unit describes the skills and knowledge required to coordinate the work of tradespeople who provide services involved in the installation, refurbishment, restoration or repair of furnishing products, including kitchen, bathroom or laundry settings where installations require multiple types of trade work.

Workers with this competency use communication, discretion, judgement and problem solving to coordinate and guide the work of others.

Licensing, legislative or certification requirements may apply to this unit and relevant state/territory and local government agencies should be consulted to determine any necessary certification or licensing for undertaking kitchen and bathroom work. Access to construction sites requires certification of general induction training specified by the *National Code of Practice for Induction for Construction Work* (ASCC 2007).

Competency Field

Furnishing Technology

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1 Plan coordination of trade services	1.1 Review work documentation and establish scope of work and type of trade services required to complete installation 1.2 Inspect worksite for compliance with contract documentation, and confirm proposed work falls within allowable scope 1.3 Identify need for additional or revised information and drawings from worksite inspection and source in accordance with job requirements and workplace procedures 1.4 Develop logical plan for completion of all required trade work that includes clear actions, timeframes and communication requirements between those involved

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
2 Organise and monitor trade work	2.1 Organise required trade services in accordance with job requirements, relevant timeframes and workplace procedures 2.2 Provide clear and accurate information about scope of work requirements to tradespeople 2.3 Monitor progress of trade works and identify variations that may impact installation process 2.4 Assess impact of any variations, adjust timeframes accordingly and communicate changes to all relevant people 2.5 Monitor quality of trade services being provided, identify any issues and resolve in consultation with relevant tradesperson
3. Finalise and verify trade work compliance	3.1 Inspect and assess finalised trade work against quality and contract requirements 3.2 Identify deficiencies and resolve to ensure compliance with job requirements 3.3 Inspect site and confirm that site is restored to required state prior to confirmation of work completion 3.4 Follow workplace procedures for documenting completion of work and approving tradesperson payments

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

- Reading skills to interpret familiar workplace procedures and work documentation
- Writing skills to provide information to tradespeople in diverse formats and complete familiar workplace documentation
- Oral communication skills to liaise with others on practical matters, to provide feedback on work and use conflict resolution skills when issues arise
- Numeracy skills to interpret numerical aspects of technical drawings and to take accurate measurements.

Other foundation skills essential to performance are explicit in the performance criteria of this unit.

Unit Mapping Information

Release 1. Supersedes and is equivalent to MSFFT4001 Coordinate on-site installation of furnishing products.

Links

Companion Volume implementation guides are found in VETNet – -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFFT4013 Coordinate onsite installation of cabinetry

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Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and demonstrated the ability to:

- coordinate 3 onsite installations of furnishing products, with each installation to involve at least 3 different tradespeople.

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- workplace procedures for:
 - allocating and contracting trade work
 - site safety
- task done by, and licensing requirements for, tradespeople working on:
 - ceiling and wall linings
 - electrical services
 - flooring
 - gas services
 - glass and glazing
 - painting
 - stonemasons
 - tiling
 - waterproofing
 - water supply and drainage
- for each of the above trades:
 - requirements of buildings codes, regulations and codes of practice
 - work quality indicators
- how to interpret technical design documentation
- key stages of the work process for the design, fabrication and installation of cabinetry and the specific planning and sequencing requirements for trade work involving multiple people to facilitate efficient installation
- types of problems that occur during installations involving multiple trades and how to respond

- personal protective equipment (PPE) required on construction sites
- communication and coordination techniques for:
 - providing clear information to others about work requirements
 - using questioning and active listening
 - providing feedback
 - resolving conflict.

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources required for performance evidence, including:
 - design documentation
 - installation sites
 - other tradespeople for communication and liaison
 - workplace procedures.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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