



**Australian Government**

# **MSFFL3044 Sand cork flooring**

**Release: 1**

# MSFFL3044 Sand cork flooring

## Modification History

Release 1 - New unit of competency

## Application

This unit of competency covers sanding either new cork flooring or re-sanding existing cork flooring, where only minor rectification of scratches or wear and tear has occurred or between coats. It involves operating floor sanding, rotary or orbital sanding and edge sanding machines.

Licensing, legislative or certification requirements may apply to this unit and relevant state/territory and local government agencies should be consulted to determine any necessary certification or licensing for undertaking flooring work. Access to construction sites requires certification of general induction training specified by the National Code of Practice for Induction for Construction Work (ASCC 2007).

## Pre-requisite Unit

## Competency Field

## Unit Sector

Flooring technology

## Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

|   |                      |     |                                                                                                                                                       |
|---|----------------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Prepare for the work | 1.1 | Applicable work health and safety (WHS), legislative and organisational requirements relevant to sanding cork flooring are verified and complied with |
|   |                      | 1.2 | Instructions and/or plans are read and interpreted to identify process required to complete work tasks                                                |
|   |                      | 1.3 | Cork flooring is inspected for contamination, moisture content and suitability for fine sanding operations and any pre-sanding tasks are completed    |
|   |                      | 1.4 | Cork flooring condition is assessed and the extent of fine sanding required to meet job specifications is confirmed                                   |

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|   |                                   | 1.5 | Tools, equipment and materials are selected and checked prior to use to ensure that they are appropriate for the work, serviceable and in a safe condition |
|   |                                   | 1.6 | The job site is isolated and/or encapsulated to contain dust fallout from sanding operation                                                                |
|   |                                   | 1.7 | Sequence of work is planned, including the starting point, to ensure efficiency and quality of installation                                                |
| 2 | Conduct finish sanding operations | 2.1 | Finishing sanding equipment, including split drum/belt sanding equipment, is set up in accordance with manufacturer instructions and operating procedures  |
|   |                                   | 2.2 | Emergency stops, gauges, guards and controls are identified and checked                                                                                    |
|   |                                   | 2.3 | Equipment settings and adjustments are made and checked                                                                                                    |
|   |                                   | 2.4 | Sanding papers are selected                                                                                                                                |
|   |                                   | 2.5 | Trial runs are conducted to check machine operations and quality of finished work                                                                          |
|   |                                   | 2.6 | Sanding papers are attached, routinely checked and changed as required                                                                                     |
|   |                                   | 2.7 | Sanding is completed systematically and effectively within the minimum required timeframe                                                                  |
|   |                                   | 2.8 | Routine lubrication and adjustments to the equipment are completed as required                                                                             |
|   |                                   | 2.9 | Finish sanded cork flooring is cleaned, inspected and any imperfections are rectified following workplace procedures                                       |
| 3 | Conduct fine sanding operations   | 3.1 | Rotary/orbital sanding equipment is set up in accordance with manufacturer instructions and operating procedures                                           |
|   |                                   | 3.2 | Emergency stops, gauges, guards and controls are identified and checked                                                                                    |
|   |                                   | 3.3 | Equipment settings and adjustments are made and checked                                                                                                    |
|   |                                   | 3.4 | Sanding papers are selected                                                                                                                                |

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|   |                                 | 3.5 | Trial runs are conducted to check machine operations and quality of finished work                                              |
|   |                                 | 3.6 | Sanding papers are attached, routinely checked and changed as required                                                         |
|   |                                 | 3.7 | Cork sanding is completed systematically and effectively within the minimum required timeframe                                 |
|   |                                 | 3.8 | Fine sanded cork flooring is cleaned, inspected and any imperfections are rectified following workplace procedures             |
| 4 | Conduct edge sanding operations | 4.1 | Edge sanding equipment is set up in accordance with manufacturer instructions and operating procedures                         |
|   |                                 | 4.2 | Emergency stops, gauges, guards and controls are identified and checked                                                        |
|   |                                 | 4.3 | Equipment settings and adjustments are made and checked                                                                        |
|   |                                 | 4.4 | Sanding papers are selected                                                                                                    |
|   |                                 | 4.5 | Trial runs are conducted to check machine operations and quality of finished work                                              |
|   |                                 | 4.6 | Sanding papers are attached, routinely checked and changed as required                                                         |
|   |                                 | 4.7 | The edge and difficult to get to areas are sanded and completed systematically to blend into the body of the sanded cork floor |
|   |                                 | 4.8 | Routine lubrication and adjustments to the equipment are completed as required                                                 |
|   |                                 | 4.9 | Finished cork flooring is cleaned, inspected and any imperfections are rectified following workplace procedures                |
| 5 | Complete housekeeping           | 5.1 | Unused materials are stored or recycled as required                                                                            |
|   |                                 | 5.2 | Tools and equipment are cleaned and stored appropriately                                                                       |
|   |                                 | 5.3 | Work area is cleaned and rubbish disposed of appropriately                                                                     |

## 5.4 Workplace documentation is completed

### Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

### Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the work environment.

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|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Unit context includes:</b>       | <ul style="list-style-type: none"><li>• WHS requirements, including legislation, building codes, material safety management systems, hazardous and dangerous goods codes and local safe operating procedures or equivalent</li><li>• work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements</li><li>• work requires individuals to demonstrate some discretion, judgement and problem solving</li></ul> |
| <b>Pre-sanding tasks include:</b>   | <ul style="list-style-type: none"><li>• isolating and/or encapsulating the job site</li><li>• nail punching</li><li>• filling</li><li>• scraping</li><li>• sweeping</li><li>• vacuuming</li><li>• cleaning and removal of all foreign objects, such as nails, tacks and staples</li></ul>                                                                                                                                                                                                                                                   |
| <b>Tools and equipment include:</b> | <ul style="list-style-type: none"><li>• hammer</li><li>• scraper</li><li>• nail punch</li><li>• broom</li><li>• vacuum</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Materials include:</b>           | <ul style="list-style-type: none"><li>• sanding belts</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

- sanding paper
  - discs
  - oil and lubricants
  - cleaning materials
- Finish sanding includes:**
- split drum and belt floor sanding machines using 60–100 grit papers
- Finishing sanding equipment includes:**
- drum/belt sander
  - random orbital
  - rotary and edger sanders
  - finishing machines
- Fine sanding includes:**
- rotary and orbital floor sanding machines using 100–200 grit paper
- Edge sanding includes:**
- edge sanding machines both rotary and orbital using the full range of grit papers depending on the general floor sanding process
- Personal protective equipment includes:**
- that prescribed under legislation, regulations and enterprise policies and practices
- Information and procedures include:**
- workplace procedures relating to the use of tools and equipment
  - work instructions, including job sheets, cutting lists, plans, drawings and designs
  - workplace procedures relating to reporting and communication
  - manufacturer specifications and operational procedures

## Unit Mapping Information

Supersedes and is equivalent to LMFFL3603A Sand cork flooring

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

# Assessment Requirements for MSFFL3044 Sand cork flooring

## Modification History

Release 1 - New unit of competency

## Performance Evidence

- Interpret work order and locate and apply relevant information
- Apply safe handling requirements for equipment, products and materials, including use of personal protective equipment
- Identify materials used in the work process
- Follow work instructions, operating procedures and inspection processes to:
  - minimise the risk of injury to self or others
  - prevent damage to goods, equipment and products
  - maintain required production output and product quality
- Sand three (3) different types of cork floors from the following:
  - cork tiles
  - cork planks
  - patterned cork tiles (bevelled edge)
  - stained cork tiles
- Use mathematical ideas and techniques to correctly complete measurements, calculate area and estimate material requirements
- Communicate ideas and information to enable confirmation of work requirements and specifications and the reporting of work outcomes and problems, interpret basic plans and follow safety procedures
- Avoid backtracking, work flow interruptions or wastage
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity

## Knowledge Evidence

- State or territory WHS legislation, regulations, standards and codes of practice relevant to moisture suppressants and barrier systems for sanding cork flooring
- Organisational and site standards, requirements, policies and procedures for sanding cork flooring
- Characteristics of materials, products and defects
- Set-up and operation of sanding equipment
- Products assembly techniques
- Procedures for the recording, reporting and maintenance of workplace records and information
- Appropriate mathematical procedures for estimation and measurement
- Characteristics and requirements of sanding cork flooring

- Type, characteristics, uses and limitations of sanding cork flooring
- Types and uses of relevant tools and equipment used to conduct fine sanding operations
- Workplace safety system requirements related to sanding cork flooring
- Types of tools and equipment and procedures for their safe use, operation and maintenance
- Environmental protection requirements
- Established communication channels and protocols
- Relevant problem identification and resolution

## Assessment Conditions

- Assessors must:
  - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
  - have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
  - be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.
- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required to materials, equipment and specifications relevant to sanding of cork floors.

## Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>