



Australian Government

MSFBA3019 Assemble roller shutters

Release: 1

MSFBA3019 Assemble roller shutters

Modification History

Release 1. New unit of competency.

Application

This unit of competency describes the skills and knowledge required to identify and assemble roller shutters according to job requirements. The unit involves planning job requirements, identifying required shutter products to be assembled and their measurements, and applying workplace procedures to ensure safe and correct assembly. The unit does not involve installing the roller shutters.

The unit applies to those assembling residential and commercial roller shutters, which can include light-weight domestic, heavy-weight commercial, and fire-rated and cyclone-rated shutters. The shutters may be required for a range of openings, including windows, fixed and sliding doors, building entrances, and inside and exterior to buildings.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Unit Sector

Blinds and awnings

Elements and Performance Criteria

Elements Elements describe the essential outcomes.	Performance Criteria Performance criteria describe the performance needed to demonstrate achievement of the element.	
1. Prepare to assemble roller shutters	1.1	Identify and confirm job requirements and style of shutter to be assembled from work order and supplier instructions
	1.2	Identify work health and safety (WHS) and personal protection requirements of assembly according to workplace procedures
	1.3	Select tools and equipment, and check their safe and effective operation
	1.4	Select materials from stock and check against job

Elements	Performance Criteria	
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.	
		requirements
	1.5	Plan logical, safe and efficient work sequence that reflects work order and quality requirements, and economically uses materials
2. Assemble roller shutters	2.1	Source required materials, equipment and shutter mechanisms in line with work instructions and manufacturer specifications
	2.2	Lay out, measure, mark and cut materials for shutter according to workplace procedures
	2.3	Assemble component parts according to job requirements and manufacturer specifications
	2.4	Finish shutter assembly according to work instructions
3. Finalise assembly	3.1	Check that assembled shutter complies with quality and work order requirements, and rectify identified deficiencies within scope of own role or report to designated personnel
	3.2	Clean assembled shutter according to workplace procedures
	3.3	Check tools and equipment, and tag and report faulty items according to workplace procedures
	3.4	Clean, maintain and store remaining tools and equipment according to workplace procedures
	3.5	Clean work area and surfaces, and dispose of waste safely and sustainably according to workplace procedures
	3.6	Legibly complete and process required workplace documentation according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria of this unit of competency.

Numeracy skills to:	interpret and discuss mathematical information in shutter
---------------------	---

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria of this unit of competency.

	- specifications, work orders and instructions - use mathematical information to correctly estimate and measure assembly requirements, including required tolerances
Oral communication skills to:	- communicate information to confirm work requirements and specifications and report work outcomes and problems: - speaking clearly - asking questions to gain information
Reading skills to:	- interpret routine workplace documentation, including: - WHS requirements and procedures - workplace assembly requirements and operator instructions - work orders and instructions - shutter specifications, including design, size and quantity

Unit Mapping Information

Release 1. New unit of competency. No equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>