



Australian Government

MSFBA3018 Assess suitability of blinds and awnings

Release: 1

MSFBA3018 Assess suitability of blinds and awnings

Modification History

Release 1. No equivalent unit. Supersedes but is not equivalent to MSFBA3010 Assess suitability of blinds or awnings.

Application

This unit of competency describes the skills and knowledge required to assess the suitability of blinds and awnings in a range of environments taking into account building structure, natural environmental constraints, regulations and legislation.

The unit applies in those assessing the suitability of blinds and awnings for both residential and commercial environments in small to large scale enterprises.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Unit Sector

Blinds and awnings

Elements and Performance Criteria

Elements	Performance Criteria	
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.	
1. Develop and maintain knowledge of blind and awning products	1.1	Research and analyse information on characteristics of blind and awning product and component characteristics
	1.2	Collect and organise materials, product samples and visual aids for future retrieval and use
	1.3	Research and analyse information on building styles, building codes, regulations and legislation required for assessing suitability of blind and awning products
2. Assess suitability of blind and awning products for customer requirements,	2.1	Review work instructions to establish customer requirements
	2.2	Inspect location for product observing work health and safety (WHS) requirements

Elements	Performance Criteria	
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.	
and building and location	2.3	Assess restrictions and limitations of building and natural environment
	2.4	Assess restrictions and limitations of blind and awning products
3. Provide advice to customer following assessment on suitability of blind and awning products	3.1	Explain characteristics of product to customer using sample materials, visual aids and product specifications
	3.2	Explain building covenant and other regulations and legislative requirements relevant to product, building and location to customer
	3.3	Select range of suggested product styles and materials, and present to customer for evaluation
	3.4	Discuss and respond to customer queries using examples to illustrate advice on finished products
4. Finalise assessment	4.1	Return sample products to storage
	4.2	Prepare report of recommended product costing and overall estimate
	4.3	Present assessment and costing information to customer

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria of this unit of competency.

Numeracy skills to:	- interpret, use and discuss mathematical information in workplace documentation - use a blend of personal ‘in-the-head’ methods and formal methods to calculate routine and familiar costs - use a calculator to calculate and compare costs of blinds and awnings - estimate and measure blinds, awnings and their installation locations
Oral communication skills	greet and interact with customers in a professional manner

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria of this unit of competency.	
to:	• use questioning and active listening techniques to identify and clarify customer requirements • express own opinion clearly using sufficiently broad vocabulary
Reading skills to:	• interpret at times complex workplace documentation, including building covenants and other regulations and legislative requirements specific to the assessment
Technology skills to:	• use ICT-based tools to access blind and awning product information • organise and maintain product information in an easily accessible manner
Writing skills to:	• write simple notes of research findings • legibly document assessment outcomes, including product costings

Unit Mapping Information

Release 1. No equivalent unit. Supersedes but is not equivalent to MSFBA3010 Assess suitability of blinds or awnings

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFBA3018 Assess suitability of blinds and awnings

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Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements, performance criteria, and foundation skills of this unit, which must include the ability to:

- assess each of the following requirements for blinds and awnings, and provide a suitable and practical assessment in line with customer requirements:
 - awning in a residential property
 - exterior blinds in a multi-story commercial property
 - awning on a ground level commercial property abutting a natural feature of cultural significance
 - exterior blinds in a bushfire-prone location
- work with others, recognising dependencies and using cooperative approaches to optimise work flow and productivity.

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- legislation, regulations, standards and codes of practice applicable to assessment of suitability of blinds and awnings described in the performance evidence:
 - codes relating to wind loads, fire attenuation and set backs
 - building covenants and heritage trust
 - body corporate requirements
 - environmental requirements and constraints
 - work health and safety (WHS) requirements
- standards and requirements specific to site, and policies and procedures for assessing suitability of blinds and awnings for situations
- sources of authoritative and current information on blinds and awnings specified in performance evidence
- types of tools and equipment used for assessing suitability of blinds and awnings for situations, and procedures for their safe use, operation and maintenance
- types and styles of buildings, and legislation that applies to their construction, modification and decoration
- terms used to describe components of blinds and awnings
- sources of authoritative and current information on products relating to assessment services described in performance evidence

- workplace procedures relating to:
 - assessing suitability of blinds and awnings
 - customer service standards
 - communicating product information to customers, including presentation methods
 - recording and reporting outcomes of customer discussion
 - storing and retrieving product information
 - documenting, communicating, reporting and retrieving assessment-related information
- products suitable to customer location
- emerging trends in blinds and awnings, including new materials and their associated energy ratings and fire-retardant attributes
- key features and characteristics of products and components used in the construction and installation of blinds and awnings, including features described in:
 - product instructions and specification sheets
 - service conditions
 - manufacturer specifications
 - special requirements
- restrictions and limitations on suitability of blinds and awnings:
 - building, including materials, height, architectural integrity, structure and access
 - natural environment, including overhang, space and height
 - weather, including wind rating and rainfall
 - directional perspective, including north, south, east and west facing
- impact of the following customer requirements on suitability of blind and awning product:
 - advertising and branding
 - darkening effects
 - decoration
 - insulation
 - light dispersal
 - noise reduction
 - presenting a professional image
 - privacy
 - sun protection
 - weather protection
- principles and techniques of customer service
- mathematical methods for estimating and measuring blinds, awnings and their installation locations.

Assessment Conditions

Assessment must occur in the workplace, or in a simulated environment that reflects workplace conditions and contingencies.

Access is required to:

- authoritative sources of information relating to range of products that apply to assessment in performance evidence
- computer with access to the internet
- product samples, materials and visual aids relating to products, including:
 - magazines
 - photographs
 - software presentations
 - sketches
 - trade brochures
- legislation, regulations, standards, codes of practice and workplace procedures specified in knowledge evidence.

Assessors of this unit must satisfy the assessor requirements in applicable vocational education and training legislation, frameworks and/or standards.

Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>