



Australian Government

MSFBA2003 Select and apply blinds and awnings hardware and fixings

Release: 1

MSFBA2003 Select and apply blinds and awnings hardware and fixings

Modification History

Release 1 - New unit of competency

Application

This unit of competency covers selecting hardware and other fixings in the manufacture and installation of blinds and awnings. It applies in workplace and on-site environments and may be conducted in small to large scale enterprises.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Blinds and awnings

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Plan and prepare work	1.1	Work health and safety (WHS) requirements, legislative requirements and workplace practices are identified and followed
		1.2	Personal protective equipment is used correctly throughout the work
		1.3	Types of hardware and fixings are identified and selected for the work
		1.4	Tools and equipment for application are identified and checked for safe operation
2	Apply and/or fit	2.1	Hardware items are laid out ready for application

	and finish	2.2	Hardware and fixings are applied as required according to work instructions and workplace practices
		2.3	Work is checked against required quality standards
3	Finalise operation and maintain equipment	3.1	Work area is cleaned and waste removed
		3.2	Unused hardware is collected and stored for re-use or disposal following workplace practices
		3.3	Waste and scrap materials are dealt with following workplace practices
		3.4	Hand and power tools and equipment are cleaned, maintained and stored in accordance with workplace practices
		3.5	Machinery is cleaned and left in safe mode
		3.6	Faulty and/or defective equipment is tagged and reported to appropriate personnel
		3.7	Workplace documentation is completed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the work environment.

WHS requirements include:

- Commonwealth, state or territory legislation and regulations
- organisational safety policies and procedures
- the use of personal protective equipment and clothing
- firefighting equipment

Legislative requirements include:	• first aid equipment • hazard and risk control and elimination of hazardous materials and substances • manual handling, including lifting and carrying • applicable legislation from all levels of government that affect organisational operation • award and enterprise agreements • industrial relations • Australian Standards • confidentiality and privacy • the environment • equal employment opportunity (EEO) • anti-discrimination • relevant industry codes of practice • duty of care and heritage
Workplace practices include:	• legal, organisational and site guidelines • policies and procedures relating to own role and responsibility • quality assurance • procedural manuals • quality and continuous improvement processes and standards • emergency and evacuation • ethical standards • recording and reporting • access and equity principles and practices • equipment use, maintenance and storage • environmental management (waste disposal, recycling and re-use guidelines)
Personal protective equipment includes:	• safety glasses/goggles • hearing protection • safety footwear • protective clothing • respiratory protection
Hardware includes:	• screws • nails • pop rivets • plugs • tek screws • loxons • dynabolts • split pins

	• nuts and bolts • cord locks • wands • head rails • head boxes
Fixings include:	• chemical anchors • hollow wall anchors • spring brackets • mongo plugs • masking tape • silicone spray and silastic
Tools and equipment include:	• pop rivet guns • screwdriver (hand, power and cordless) • hammer • drills (hand, powered and cordless) • hollow wall anchor gun • caulking gun • instructions for the application of hardware components
Work instructions include:	
Quality standards include:	• standards set at workplace level
Waste includes:	• textiles • metals • timber • masonry • plaster • plastic and paper packaging • broken hardware and fixings • tape rolls • spray cans
Workplace documentation includes:	• time sheets • customer care cards • work orders

Unit Mapping Information

Supersedes and is equivalent to LMF2004A Select and apply blinds and awnings hardware and fittings

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>