



Australian Government

Assessment Requirements for MSFAH4002 Prepare architectural door hardware schedules

Release: 1

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Modification History

Release 1 - New unit of competency

Performance Evidence

- Identify site requirements through inspection, discussion with clients and identification of relevant legislation, codes and standards
- Accurately identify door and frame locations, existing architectural hardware, current or future client use patterns and environmental considerations
- Match architectural hardware products and systems to a client brief or specification and make recommendations, including alternative options
- Preparation of keying schedules that match to security, access, and current and future use requirements of client and identifying architectural hardware needs
- Observe and assess technical hardware and keying requirements
- Read and interpret plans, designs and specifications
- Apply basic numeracy techniques
- Apply safe and efficient work practices
- Communicate in a clear and concise manner
- Relate to people from different social and cultural backgrounds
- Prepare schedules and other required documentation
- Plan and sequence work tasks
- Enter data using basic keyboarding skills

Knowledge Evidence

- Risk assessment methods and procedures
- Available architectural hardware/keying system options and basic requirements for installation
- Types and functions of architectural hardware/keying system
- Building construction methods and types
- Organisational and client confidentiality requirements
- Basic problem-solving strategies
- Operational principles of information technology
- Principles of effective communication
- Documentation requirements and processes

Assessment Conditions

- Assessors must:
 - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
 - have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
 - be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.
- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required to tools, equipment, materials and documentation required. The candidate must be permitted to refer to any relevant workplace procedures, product and manufacturing specifications, codes, standards, manuals and reference materials.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>