



Australian Government

Assessment Requirements for MEM20021 Perform a building security inspection

Release: 1

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Modification History

Release 1. New unit.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria and include:

- following work instructions, standard operating procedures (SOPs) and safe work practices
- identifying site access and specific site requirements
- interpreting floor plans
- carrying out a site assessment from visual inspection, review of client floor plans and supporting documentation on at least two occasions
- identifying weak points and areas affecting the security of the site
- preparing a building security inspection report on at least two occasions including factors that impact on the type of security to be fitted
- making recommendations for security equipment on at least two occasions
- completing all documentation in accordance with procedures.

Note: Where a volume and/or frequency is not specified, demonstration must be provided at least once.

Knowledge Evidence

Evidence required to demonstrate the required knowledge for this unit must be relevant to and satisfy the requirements of the elements and performance criteria and include knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- ethical considerations in locksmithing work
- people to consult
- site information and requirements
- common risks and threats to site security
- entry point security
- available security equipment and basic requirements for installation
- types and functions of security equipment
- principles of physical building security
- building construction methods and types
- organisational and client confidentiality requirements
- documentation requirements and processes.
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Assessment Conditions

- Assessors must:
 - have vocational competency in performing and reporting on building security inspections at least to the level being assessed with relevant industry knowledge and experience
 - satisfy the assessor requirements in the Standards for Registered Training Organisations 2015 or its replacement and comply with the National Vocational Education and Training Regulator Act 2011, its replacement or equivalent legislation covering VET regulation in a non-referring state/territory as the case requires.
- Where possible, assessment must occur in operational workplace situations. Where this is not possible or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment that reflects realistic operational workplace conditions that cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required including relevant workplace procedures, product and manufacturing specifications.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b7050d37-5fd0-4740-8f7d-3b7a49c10bb2>