



Australian Government

Assessment Requirements for MEM20011 Service and repair fire and security containers

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to MEM20011A Service and repair fire and security containers

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria on at least two (2) occasions and include:

- following work instructions, standard operating procedures (SOPs) and safe work practices
- establishing ownership of container and its contents prior to commencing service and repair
- interpreting information specific to servicing and repairing fire and security containers
- questioning, confirming and clarifying customer requirements
- identifying the type of safe and checking function of locking mechanism
- tracing faults and using appropriate tools and equipment to service and repair fire and security containers
- identifying actual and potential risks and hazards and implementing control measures
- dismantling lock assemblies using appropriate tools, equipment and procedures and using materials and consumables in accordance with SOPs
- inspecting work to confirm compliance to original factory assembly and functioning
- cleaning safe/container and returning it to service according to organisational and customer requirements
- completing all documentation, including historical records, procedures and measurements for opening specific safes, job sheets, invoices and warranties in accordance with procedures.

Knowledge Evidence

Evidence required to demonstrate the required knowledge for this unit must be relevant to and satisfy the requirements of the elements and performance criteria and include knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- legislation, codes, regulations and standards applicable to servicing and repairing fire and security containers
- sources of specifications and other relevant information for safe locking systems
- components of safe locking systems
- principles of system and component function
- operating principles and technical terminology relating to safes

- rating system
- manipulation-proof ratings (classes)
- operation of specific locks
- common safe design problems and servicing issues and faults arising from vandalism, misuse and wear
- fault-finding techniques
- checks and tests to confirm service requirements
- procedures for establishing service requirements
- procedures to establish and verify safe and contents ownership and obligations, responsibilities, disclaimers and reasons for verifying ownership
- environmental, physical and behavioural hazards in relation to safe and surrounds
- factors impacting on feasibility of repair/replacement
- dismantling and assembly procedures for a range of safe locks and reasons for care and precision
- procedures for replacing worn and damaged parts, removing foreign objects and lubricating (non-dry/non grease), packing and sealing components
- organisational requirements for cleaning and storage
- key blanks to suit model and mechanical/electronic part of lock
- programming and operating procedures for electronic locks
- documentation and recording procedures.

Assessment Conditions

- Assessors must:
 - have vocational competency in servicing and repairing fire and security containers at least to the level being assessed with relevant industry knowledge and experience
 - satisfy the assessor requirements in the *Standards for Registered Training Organisations 2015* or its replacement and comply with the *National Vocational Education and Training Regulator Act 2011*, its replacement or equivalent legislation covering VET regulation in a non-referring state/territory as the case requires
- Where possible assessment must occur in operational workplace situations. Where this is not possible or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment that reflects realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b7050d37-5fd0-4740-8f7d-3b7a49c10bb2>