



Australian Government

MEM13002 Undertake work health and safety activities in the workplace

Release: 1

MEM13002 Undertake work health and safety activities in the workplace

Modification History

Release 1. Supersedes and is equivalent to MEM13002B Undertake occupational health and safety activities in the workplace

Application

This unit of competency defines the skills and knowledge required to apply principles of work health and safety (WHS) in the workplace and undertake a safety risk assessment for the employee's area of responsibility and applies to employees requiring additional WHS competencies beyond those inherent in their job.

Where the selection and use of engineering measurement is required unit MEM12023 Perform engineering measurements should also be selected.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Band: A

Unit Weight: 3

Pre-requisite Unit

MEM11011	Undertake manual handling
MEM13015	Work safely and effectively in manufacturing and engineering
MEM16006	Organise and communicate information

Competency Field

Work health and safety

Elements and Performance Criteria

Elements describe the essential outcomes.		Performance criteria describe the performance needed to demonstrate achievement of the element.	
1	Determine job requirements	1.1	Follow standard operating procedures (SOPs)
		1.2	Use appropriate personal protective equipment (PPE) in

Elements describe the essential outcomes.		Performance criteria describe the performance needed to demonstrate achievement of the element. accordance with SOPs	
2	Apply principles of WHS in a workplace	2.1	Describe basic WHS principles of hazard identification, risk assessment and control
		2.2	Demonstrate understanding of WHS legislation as it is applied in the workplace
3	Carry out safety audit	3.1	Carry out regular safety audits in the area of responsibility in accordance with appropriate WHS standards
4	Identify WHS improvements	4.1	Raise WHS issues and suggestions for improvements to WHS representatives and committees, as appropriate
		4.2	Identify hazards and make recommendations for their control on the basis of safety audits or as required
		4.3	Make contributions to safety improvements using SOPs
		4.4	Identify WHS training needs
5	Follow requirements of enterprise WHS program	5.1	Ensure requirements of the WHS program are satisfied within the area of responsibility, including accident investigation and emergency procedures, as required

Foundation Skills

This section describes those required skills (reading, writing, oral communication and numeracy) that are essential to workplace performance in this unit of competency.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Risk assessment is a process that includes the following:

- analysing the risk to identify influencing factors and the range of potential consequences
- assessing:
 - the effectiveness of existing controls
 - the likelihood of each consequence considering exposure and hazard level
- and, combining these in some way to obtain a level of risk

Unit Mapping Information

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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b7050d37-5fd0-4740-8f7d-3b7a49c10bb2>