



Australian Government

Assessment Requirements for MEACOM0028 Coordinate change programs in the aviation maintenance environment

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Modification History

Release 1. Application changed. Performance Criteria changed. Foundation Skills made explicit. Assessment Requirements clarified. Supersedes and is equivalent to MEA144 Coordinate change programs in the aviation maintenance environment.

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, which must include the ability to:

- coordinate a change program in the aviation maintenance environment in response to one of the following:
 - a changed organisational policy and related procedures
 - reform of a regulation or piece of government legislation
 - training and authorisation requirements
 - review of a management process
 - availability of new tools or support equipment
 - availability of new technology
 - change in aircraft type or item of aeronautical product
- seek ongoing feedback and evaluation of program by initiating consultative processes with the key stakeholder group(s) required for above change, including:
 - regulators where the change has a regulatory component
 - higher management where organisational policy and procedures are involved
 - stakeholders elsewhere in the logistic support network
 - stakeholders at all levels in relevant area of aviation maintenance environment
 - stakeholders in the industrial relations system
 - suppliers of management systems, tooling or support equipment.

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- methodology for undertaking strengths, weaknesses, opportunities, threats (SWOT) analysis
- organisational structure and culture relevant to coordinating the change program described in the performance evidence
- policy and procedures, legislation and regulations relating to change program, including those in:
 - relevant aviation safety regulations

- aviation maintenance organisation expositions
- continuing airworthiness management organisation expositions
- quality manuals
- organisational policy and procedures manuals
- standing instructions
- work instructions
- federal, state or territory work health and safety (WHS) legislation
- equity, fraud and ethics requirements of organisational code of conduct
- effects of change in the workplace
- change strategies.

Assessment Conditions

The following conditions of assessment represent the requirements of the regulators DASA and CASA and maintenance stakeholders and must be rigorously observed.

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies encountered in developing and managing maintenance error management programs, or a combination of on- and off-the-job assessment. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - workplace procedures, manufacturing specifications, codes, standards, manuals, and reference materials relevant to developing and managing maintenance error management programs
 - all tools, equipment, materials, and documentation required to demonstrate the performance evidence above.

Evidence of tasks demonstrating competency must be recorded in a log of industrial experience and achievement.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ce216c9c-04d5-4b3b-9bcf-4e81d0950371>