



Australian Government

**Assessment Requirements for MEA111
Perform administrative processes to
prepare for certification of civil aircraft
maintenance**

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Modification History

Release 1 - New unit of competency

Performance Evidence

It is essential that airworthiness compliance requirements are interpreted and fully applied without error.

Evidence is required of underlying knowledge and skills associated with the application of airworthiness legislation and compliance requirements, along with evidence of appropriate levels of English literacy and oral expression associated with presenting clear and concise information.

Skills must be demonstrated in:

- describing and applying the requirements applicable to the privileges of their authority
- application of Airworthiness Directive (AD) requirements under CASR Part 39
- application of maintainers' responsibilities under CASR Parts 42, 66 and 145
- compliance with CASR Part 45 Subpart D
- application of aviation maintenance personnel licensing requirements under CASR Part 66
- application of requirements related to conduct and issue of maintenance certifications and Certificates of Release to Service for the aircraft or aeronautical product under CASR Parts 42, 66 and 145
- demonstrating a familiarity with requirements related to the tasks and functions they may perform
- demonstration of literacy and oral expression skills required for clear written and oral communication.

Knowledge Evidence

Evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- AD requirements under CASR Part 39
- maintainers' responsibilities under CASR Parts 42, 66 and 145
- aircraft registration and markings under CASR Parts 45–47
- aviation maintenance personnel licensing requirements under CASR Part 66
- continuing airworthiness requirements under CASR Part 42
- maintenance organisations requirements under CASR Part 42 Subpart F and Part 145
- design organisations under CASR Part 21 Subpart J
- Maintenance Training Organisations (MTO) under CASR Part 147.

Assessment Conditions

- Competency should be assessed in the work environment under supervision but without intervention for the purpose of Log entries, and/or by use of simulated activities in a CASR Part 147 MTO, covering the interpretation and application of airworthiness control and certification requirements.
- The following conditions of assessment represent the requirements of CASA and must be rigorously observed.
- A person cannot be assessed as competent until it can be demonstrated to the satisfaction of the workplace assessor that the relevant elements and performance criteria of the unit of competency are being achieved under supervision without intervention on a range of tasks fully representative of Groups 1 to 18 in the Range of Conditions. The body of evidence for this unit may be collected and logged during simulated activities at the CASR Part 147 MTO and/or performance during supervised workplace activities, such as Practical Consolidation of Training (PCT) assessments.
- Knowledge must also be demonstrated of the concept of airworthiness that underpins the legislative framework and compliance requirements.
- The Assessor must meet the criteria specified in the CASR Part 147 Manual of Standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ce216c9c-04d5-4b3b-9bcf-4e81d0950371>