



**Australian Government**

# **MARB057 Perform routine tasks in a marina**

**Release: 1**

# MARB057 Perform routine tasks in a marina

## Modification History

Release 1. This is the first release of this unit of competency in the MAR Maritime Training Package.

## Application

This unit involves the skills and knowledge required to apply safe work practices according to the organisation's work health and safety (WHS)/occupational health and safety (OHS) policies and procedures when planning and undertaking routine tasks on a marina.

This unit applies to individuals who undertake routine tasks on a regular basis.

This unit applies to individuals who provide assistance under supervision in the operational management of the marina.

## Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

B – Equipment Checking and Maintenance

## Unit Sector

Not applicable.

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

#### 1 Establish task requirements 1.1

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

Workplace policies and procedures are obtained, interpreted and clarified with relevant personnel, as necessary

|          |                                                 |            |                                                                                                                                            |
|----------|-------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------|
|          |                                                 | <b>1.2</b> | Hazards are identified, risks are assessed, and control measures implemented according to workplace procedures and supervisor instructions |
|          |                                                 | <b>1.3</b> | Specifications for task outcomes are obtained, and quality measures are understood and clarified with relevant personnel                   |
| <b>2</b> | <b>Plan steps required to complete the task</b> | <b>2.1</b> | Individual steps and activities required to undertake the task are established and documented                                              |
|          |                                                 | <b>2.2</b> | Sequence of steps and activities is determined, and timelines followed                                                                     |
|          |                                                 | <b>2.3</b> | Appropriate resources, tools and equipment required to complete tasks are identified, documented and obtained                              |
|          |                                                 | <b>2.4</b> | Plan is checked to ensure it complies with specifications and task requirements                                                            |
| <b>3</b> | <b>Undertake the task</b>                       | <b>3.1</b> | Personal protective equipment (PPE) is identified, selected and used according to workplace procedures                                     |
|          |                                                 | <b>3.2</b> | Safe work practices and environmental requirements are followed according to workplace policies and procedures                             |
|          |                                                 | <b>3.3</b> | Tasks are completed according to plan requirements                                                                                         |
|          |                                                 | <b>3.4</b> | Work area is cleaned, and tools and equipment are stored according to workplace procedures                                                 |
|          |                                                 | <b>3.5</b> | Task completion is documented as applicable                                                                                                |
| <b>4</b> | <b>Review plan</b>                              | <b>4.1</b> | Plan is reviewed against specifications and task requirements with supervisor                                                              |
|          |                                                 | <b>4.2</b> | Outcomes are reviewed in line with task requirements                                                                                       |

**4.3**

Plan is revised to better meet specifications and task requirements as required

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the MAR Maritime Training Package Companion Volume Implementation Guide.

Marinas include:

- buildings, wharves, slipways, and surroundings where vessels are built, stored and maintained

Tasks include:

- answering telephone inquiries
- assist in docking, securing and casting-off vessels
- berth allocation considering vessel lengths, beams and drafts
- communicating with customers through email
- dock walks and inspection of public areas on a marina
- minor landscaping and gardening work
- rope work, knot tying and splicing including maintenance and storage of ropes
- rubbish removal and general housekeeping

## Unit Mapping Information

This unit replaces and is not equivalent to MARB021 Perform routine tasks in a marina

## Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=772efb7b-4cce-47fe-9bbd-ee3b1d1eb4c2>