



Australian Government

Department of Education, Employment and Workplace Relations

LMTML4007A Make millinery patterns

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor	This unit covers the skills and knowledge required to develop patterns to create individual hats that meet specified design requirements.
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Application of the Unit

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This unit applies to confirming design requirements, developing and testing patterns and recording pattern specifications. Work requires individuals to demonstrate discretion, judgement and problem solving skills in the development of millinery patterns.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with planning and organising for safe and effective use of millinery patternmaking technology and operations. This unit also requires an ability to interpret design and construction specifications, check the quality of outcomes, complete required documentation and identify and rectify problems relating to own work, materials and equipment.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Confirm millinery requirements	1.1 Millinery order specifications are checked for completion and accuracy 1.2 Design and construction specifications are interpreted and clarified 1.3 Design lines and features are identified 1.4 Headwear sizing systems and principles are applied 1.5 Appropriate pattern making method is determined 1.6 Trims, finishings and fabric or material characteristics and performance are considered in relation to the design 1.7 Further detail is obtained if necessary
2 Prepare for millinery pattern making	2.1 Equipment and materials for pattern making are obtained and prepared 2.2 Suitable pattern templates are obtained if appropriate 2.3 Construction requirements are explored and tested if necessary 2.4 Steps required to create new pattern are determined
3 Produce millinery pattern	3.1 Precise design specifications are used as pattern instruction 3.2 Pattern making principles are applied 3.3 Pattern construction methods are applied 3.4 Pattern is made by applying the determined techniques with consideration for cost efficiencies 3.5 Pattern pieces are checked for accuracy to include seam allowance and seam match, pattern shape and notching.
4 Test millinery patterns	4.1 Prototype or toile is marked out and cut with consideration to fabric cost efficiencies 4.2 Prototype or toile is assembled to test feasibility 4.3 Effect of grain line on material usage, silhouette and handling is determined 4.4 Construction problems are identified and where relevant, alternative constructions recommended 4.5 Pattern adjustments are made as required, and alterations carried out to meet fitting requirements 4.6 Final patterns are tested for compliance to design criteria and specifications, and to assess accuracy and completeness 4.7 Final patterns are labeled and notched
5 Record design specifications	5.1 Customer and design requirements are established and entered on specification sheet 5.2 Material or fabric usage is estimated and recorded 5.3 Labour time is recorded

ELEMENT	PERFORMANCE CRITERIA
	5.4 Accurate records are maintained
	5.5 Patterns are filed
6 Work to quality and safety standards	6.1 Workplace quality standards and procedures for specific task are identified
	6.2 Work is conducted to meet workplace quality standards
	6.3 OHS practices for the specific task are identified
	6.4 Work task is conducted according to OHS practices

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- millinery policies, standards and guidelines, industry codes of practice, legislative and regulatory requirements
- industry, workplace and production processes
- a range of textiles and materials, including their composition and the stretch quality of fabrics
- standard and non-standard millinery shapes and designs
- millinery production tools and equipment
- millinery accessories
- pattern making requirements
- pattern making principles
- pattern making methods
- pattern testing techniques
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- recording and reporting practices

Demonstrates skills to:

- manage and record time and resource utilisation
- apply attention to detail
- make patterns
- follow specification details
- read, interpret and follow information on work specifications, standard operating procedures and work instructions and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- confirm millinery pattern making requirements
- prepare pattern making activity according to workplace and legislative requirements
- produce patterns according to design requirements
- apply pattern making principles and methods
- test patterns
- record pattern specifications

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

OHS practices OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling
- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Millinery