



Australian Government

Department of Education, Employment and Workplace Relations

LMTML2010A Make millinery with flat pattern components

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge skills required to perform the tasks associated with making or copying millinery from a flat pattern.

Application of the Unit

Application of the Unit This unit applies to making millinery using flat pattern components. It involves the use of non-critical fabrics including natural and synthetic materials.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with planning and organising for safe and effective application of millinery equipment and processes. This unit also requires an ability to interpret pattern information.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Confirm pattern requirements	1.1 Pattern requirements for millinery are confirmed 1.2 Construction requirements are identified
2 Prepare materials	2.1 Materials required for millinery are prepared for use 2.2 Pattern is checked to confirm sizing 2.3 Minor adjustments are made to the pattern, where required 2.4 <i>Fabric or material</i> is checked for faults to ensure conformance to standards 2.5 Fabric or material is laid-up for cutting, as required
3 Cut material or fabric to pattern	3.1 <i>Cutting tools and equipment</i>, appropriate for the fabric, are selected 3.2 Laid-up material or fabric is cut to meet the pattern specifications 3.3 Cut work is inspected to ensure conformance to work specification 3.4 Faults are rectified and reported, where required
4 Fuse and sew millinery	4.1 Millinery pieces are matched and sewn or fused to meet the requirements of the pattern specifications 4.2 <i>Machine</i> operation is assessed in accordance with workplace and <i>OHS practices</i> 4.3 Sewn or fused pieces are inspected for quality and conformance to specifications 4.4 Faults are identified and appropriate action taken to ensure quality standards are met, where required 4.5 Recording and reporting is undertaken

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- industry and product processes and equipment
- a knowledge of materials and their application in millinery manufacture, including their composition and effects of temperature and steam
- pattern sizing and adjustment
- inspection and checking procedures
- safety and environmental aspects related to equipment operation
- workplace and reporting procedures
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- recording and reporting practices

Demonstrates skills to:

- use patterns to set out and cut materials
- visualise the finished product
- safely use cutting implements and sewing machines
- identify non-conforming materials or components
- assemble pieces to produce millinery
- apply the quality requirements for each stage of the process
- document, assess and transfer information
- read, interpret and follow information on work specifications, standard operating procedures and work instructions and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- prepare and handle millinery materials
- use millinery cutting tools and equipment to cut fabric
- operate machines or equipment which are relevant to the competency and used within the enterprise
- recognise non-conforming outcomes

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

Fabric or materials may include

- the use of non-critical fabrics and may include:
- natural materials
- synthetic materials

Machines may include

- standard sewing machine
- overlocker
- seamer
- iron
- press
- hot glue gun
- scissors
- measuring tools

OHS practices OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling
- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Millinery