



Australian Government

Department of Education, Employment and Workplace Relations

LMTHL2012A Sort, grade or class hides, skins or leather

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge required to grade, sort or class hides, skins and leather to ensure quality of process is maintained.

Application of the Unit

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This unit applies to sorting, grading or classing hides, skins and leather.

Sorting, grading or classing may apply when:

- preparing or tanning hides or skins
- crusting and finishing hides, skins or leather
- transferring finished product
- handling hides, skins and leather.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with interpreting information on procedures or standards and using initiative and problem solving to inspect and classify hides, skin or leather. Self management and planning and organising skills are used to ensure work complies with workplace requirements.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Determine requirements	1.1 Procedures or standards are identified to meet requirements 1.2 Requirements are checked to confirm correct application of procedures or standards according to OHS practices
2 Inspect hides, skins or leather	2.1 Hides, skins or leather are assessed and examined to determine preservation requirements, if necessary 2.2 Effect of processes on hides, skins or leather is monitored
3 Sort, grade or class hides, skins or leather	3.1 Hides, skins or leather are visually inspected for defects, where applicable 3.2 Tactile inspection is assessed to determine softness, thickness etc. 3.3 Hides, skins or leather are sorted, graded and classed
4 Inspect and grade finished product	4.1 Finished product is inspected for quality 4.2 Product is graded into relevant classification 4.3 Transfer of finished product to storage area or warehouse is arranged
5 Maintain records	5.1 Documentation associated with tasks is accurately completed to meet required workplace procedures 5.2 Labels, tags or other identification are added to skins, hides or leather, as required

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- industry and product processes and machines
- procedures for sorting, grading, and classing
- quality standards and manual handling procedures
- manual handling procedures
- safety and environmental aspects of relevant organisation processes
- workplace procedures
- OHS practices, including hazard identification and control measures
- practices for recording and reporting

Demonstrates skills to:

- sort, grade, or class hides, skin, and leather to required standard
- perceive colour variations
- identify defects
- perform tactile inspection
- carry out safe handling procedures
- monitor quality requirements for each stage of the process
- recognise and report non-conforming outcomes
- communicate effectively within the workplace
- interpret and apply established procedures
- document, assess, and transfer information
- read, interpret, and follow information on work specifications, standard operating procedures and work instructions, and other reference material
- maintain accurate records
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- determine preservation requirements, if required
- monitor processes
- inspect for defects
- carry out sorting, grading or classing procedures
- perform inspection and grading of finished product

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements	All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.
Tactile inspection may include	• softness • thickness
OHS practices	OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include: • manual handling techniques • standard operating procedures • personal protective equipment • safe materials handling • taking of rest breaks • ergonomic arrangement of workplaces • following marked walkways • safe storage of equipment • housekeeping • reporting accidents and incidents • other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector	Leather Production
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