



Australian Government

Department of Education, Employment and Workplace Relations

LMTGN5003B Work with international textiles, clothing and footwear supply chains

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge to work with international textiles, clothing and footwear (TCF) supply chains.

Application of the Unit

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The unit applies to working with international suppliers and customers of goods and services, according to established contractual agreements.

Working with international suppliers and customers includes implementing import and export practices, building commercial relationships, and working effectively with local customs, communications and industry work practices.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with communication to establish relationships with domestic and international suppliers and customers, resolve supply chain issues, and report and document information relating to supply. Planning and organising, initiative and enterprise and problem solving are required to determine requirements for implementing and maintaining effective supply chain relationships and processes. Learning is applied to maintain currency of knowledge with regards to supply chain contacts and processes.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Identify participants and features of international supply chain	1.1 Members in the supply chain for products or services within area of responsibility are identified. 1.2 Value added by each supplier is described. 1.3 Acute and chronic issues affecting suppliers are identified. 1.4 Characteristics and practices of supplier are identified. 1.5 Import and export regulations and practices of relevant country are identified. 1.6 Local customs and workplace practices are researched and relevant factors identified. 1.7 Information on local industry markets and conditions is accessed and assessed for usefulness. 1.8 Transportation and shipping practices are identified.
2 Confirm relationships with international suppliers or customers	2.1 Past relations with suppliers or customers are reviewed to identify relationship history. 2.2 Specifications for international contracts are confirmed. 2.3 Quality assurance processes are identified. 2.4 Communication channels are confirmed. 2.5 Ongoing communication is established and maintained, and is appropriate to fostering positive commercial relations. 2.6 Relevant Australian and international export and import regulations are identified and adhered to.
3 Implement and monitor international supply operations	3.1 Compliance of international suppliers or customers with specified contractual requirements is checked. 3.2 Required quality standards are clearly communicated and monitored. 3.3 Non-compliance is identified, reported or recorded and investigated to determine causes.
4 Assist in implementation of improvements to global production operations	4.1 Opportunities for corrective or preventative action to improve commercial relationship with international suppliers or customers are identified using outcomes of monitoring activity or feedback from overseas contact. 4.2 Corrective or preventative action is recommended and implemented where appropriate. 4.3 Changes are communicated to relevant personnel in a logical and easily understood manner. 4.4 Changes are monitored to confirm improvement to production efficiency.
5 Maintain records	5.1 International production and supply documentation and monitoring records are maintained and reports prepared, where necessary.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level

Demonstrates knowledge of:

- production control and efficiency processes
- practices and procedures for international supply arrangements
- quality assurance processes
- production processes
- international regulations, pricing structures, import and export factors, production times, quality assurance factors and production and marketing arrangements
- quality standards and practices
- OHS practices, including hazard identification and control measures
- workplace practices
- recording and reporting practices

Demonstrates skills to:

- interpret and use data from a range of sources
- make recommendations
- communicate effectively with others in Australia and overseas
- select, interpret and apply production procedures or processes
- prepare and present reports and information in appropriate formats
- read, interpret and follow information on work specifications, standard operating procedures and work instructions, and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects of evidence	Demonstrates skills and knowledge to: • work with international supply chains • ensure production meets workplace standards • check compliance against specified requirements • deal with inefficiencies and errors • monitor production changes • liaise with international contacts on production matters • maintain accurate records
Consistency in performance	Consistently applies skills and knowledge when: • organising work • completing tasks according to instructions • working systematically with attention to detail • identifying improvements and avoiding damage • using workplace practices • using OHS practices • recording and reporting accidents and incidents • assessing operational readiness of equipment • recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
Resource implications	Access is required to real or appropriately simulated situations, including work areas, materials and equipment, and to information on workplace practices and OHS practices.
Context for assessment	Assessment may occur on the job or in an appropriately simulated environment.
Interdependent assessment	This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

Specifications refers to:

- contractual requirements in relation to:
- delivery dates
- costs and procedures for variations to costs
- amount and type of product to be delivered
- quality of product to be supplied
- transportation details
- regulations to be adhered to
- dispute mechanisms

Value added refers to:

- contribution to the customer benefits/features which may be in the form of:
- technical benefits and features
- location benefits and features
- aesthetic benefits and features
- information benefits and features

Acute and chronic issues may relate to:

- labour force
- delivery and distribution
- resource availability
- expertise
- technology
- communication
- OHS
- quality
- documentation
- reliability
- environment

OHS practices OHS practices include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may relate to:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling

- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- environmental practices

Unit Sector(s)

Sector All