



Australian Government

Department of Education, Employment and Workplace Relations

LMTFR3006A Undertake specialised footwear repair techniques

Revision Number: 1

LMTFR3006A Undertake specialised footwear repair techniques

Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge required to undertake repair of footwear requiring specialised repair techniques.

Application of the Unit

Application of the Unit

This unit applies to identifying and undertaking repair techniques for footwear that require specialised techniques. Specialised techniques apply to the regeneration of vintage shoes, repair of stiletto or tap shoes, stretching of shoes or repair of shoes made from expensive or purpose built designs or materials.

Work requires individuals to demonstrate discretion, judgement and problem solving skills in the repair of footwear.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with communicating information to customers on specialised repair requirements of footwear, as well as an application of the knowledge of the protocols and procedures for calculating pricing and providing the service to customers. This unit also requires an ability to apply problem solving strategies to determine repair techniques, materials and equipment required. Self management skills are applied to ensure quality standards are achieved.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this unit of competency is packaged, will assist in identifying Employability Skill requirements.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Confirm <i>specialised repair</i> requirements	1.1 Footwear is examined to assess repair requirements 1.2 Client priorities, preferences, budget and timelines are identified 1.3 Procedure for repair is discussed with the client and initial pricing calculated and confirmed 1.4 Agreement to continue with service is obtained 1.5 Client requirements are documented
2 Prepare for footwear repair	2.1 Special care and repair requirements of <i>footwear materials</i> are identified 2.2 Special care and repair requirements of footwear design features are identified 2.3 Specialised repair technique for footwear is selected 2.4 Materials and equipment requirements are determined and work area is prepared 2.5 Additional skill needs required to undertake specialised repairs are identified and addressed
3 Repair footwear	3.1 Footwear is repaired using specialised repair techniques 3.2 <i>OHS practices</i> for the specific task are identified and followed 3.3 Footwear is checked to ensure quality standards are met 3.4 Actual costs are managed against initial pricing
4 Finish repair and present to client	4.1 Footwear is finished according to repair requirements 4.2 Footwear is finished for presentation by polishing or cleaning, as necessary 4.3 Final inspection is conducted to ensure conformance to client needs and expectations, and workplace quality standards 4.4 Interpersonal skills are used to present to the client

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- industry and product processes and equipment for specialised repair techniques
- a range of footwear materials, including their response to repair techniques
- features of specialised footwear and footwear designs
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- recording and reporting practices

Demonstrates skills to:

- select appropriate repair techniques
- repair footwear
- apply interpersonal skills
- assess client expectation and satisfaction
- document, assess and transfer information
- read, interpret and follow information on work specifications, , standard operating procedures and work instructions and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- interpret repair requirements
- confirm repair procedures and costs with client
- select appropriate repair techniques
- repair footwear using specialised techniques
- repair specialised footwear
- use effective interpersonal skills
- finish footwear according to workplace standards
- present completed item to client

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements	All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.
Specialised repair may include:	• rejuvenation or repair of vintage shoes • repair of shoes with uncommon or expensive fabrics or materials • repair of specialised footwear such as shoes with special design features (e.g. stilettos) and shoes that are purpose built (eg for fire protection, tap or dance shoes) • stretching of shoes
Footwear materials may include:	• Leather such as: • calf • cow hide • kid • goat • buffalo • kangaroo • reptile • sheep • ostrich • emu • pig • Adhesives and chemicals such as: • polyurethane adhesives • rubber cement • methyl ethyl ketone • halogenation solvent • dichloromethane • petrol • methylated spirits • solvent-based spray finishes • solvent-based emulsions • Fabrics such as: • satin • silk • taffeta

- OHS practices
- rubber
 - cork
 - metal
 - TPR
 - OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:
 - manual handling techniques
 - standard operating procedures
 - personal protective equipment
 - safe materials handling
 - taking of rest breaks
 - ergonomic arrangement of workplaces
 - following marked walkways
 - safe storage of equipment
 - housekeeping
 - reporting accidents and incidents
 - other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Footwear Repair