



Australian Government

Department of Education, Employment and Workplace Relations

LMTFR3003A Hand sew welt

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge required to hand sew welting to a welt constructed shoe.

Application of the Unit

Application of the Unit This unit applies to hand sewing a welt to a welt constructed shoe. Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of skills associated with planning and organising for safe and effective use of hand sewing technology and operations. This unit also requires an ability to interpret and communicate job related information, check the quality of outcomes and identify and address problems relating to own work. Self management skills are used to ensure work standards are achieved.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this unit of competency is packaged, will assist in identifying Employability Skill requirements.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Inspect shoe	1.1 Shoes are inspected and customer advised on repair requirements and costs prior to commencing shoe repair 1.2 Job sheet is prepared and reviewed to ensure all requirements are included 1.3 Appropriate method of hand sewing welt replacement is determined according to workplace practices
2 Prepare for sewing	2.1 Original stitching is cut from sole to welt 2.2 Sole is stripped back to expose damaged welting 2.3 Needle type and size is selected and checked 2.4 Old stitching or welting is removed 2.5 Welt strip is skived, as required
3 Perform hand sewing	3.1 Sole is reattached to welt and <i>stitched</i> to achieve specified results and quality expectations 3.2 Threads are trimmed as required 3.3 Work is conducted according to <i>OHS practices</i>
4 Conduct final quality check	4.1 Final quality check is assessed for hand sewing operation 4.2 Welt and shoe is cleaned, polished and finished off to match as close as possible original shoe colour 4.3 Repaired shoes are packaged, labelled and stored

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- hazards associated with hand sewing process
- principles and techniques of hand sewing including various types of stitches used
- relevant quality standards for hand sewing welts
- safety and environmental requirements of relevant industry and enterprise procedures
- general housekeeping policies and procedures
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- practices for recording and reporting

Demonstrates skills to:

- locate and interpret technical information about needles, threads and materials
- perform various types of stitches
- maintain work area
- read, interpret, and follow information on work specifications , standard operating procedures and work instructions, and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- comply with all relevant safety requirements including safe use of needles and associated tools
- interpret work orders
- interpret specifications of needles, threads and materials used in the hand sewing process
- prepare and set up welt for hand sewing
- perform hand sewing of welt
- inspect completed work and determine any rectification necessary
- document and communicate work related information including reporting of faults and other problems

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

Stitched may include • stitch styles such as speedy and saddlery stitching

OHS practices OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling
- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Footwear Repair