



Australian Government

Department of Education, Employment and Workplace Relations

LMTDC2008A Carry out final inspection of articles

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge required for final checking and inspection of articles to ensure customer requirements and quality has been met.

Application of the Unit

Application of the Unit This unit applies to checking articles to meet customer and quality requirements. It includes those articles that require special attention.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of problem solving skills associated with checking quality and identifying required actions and procedures to meet quality standards and team communication to inform of non-compliance to finished standards.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Inspect articles for quality outcomes	1.1 Articles are inspected against quality and workplace standards 1.2 Minor problems, such as lint removal, are rectified 1.3 Articles not meeting quality standards are returned for spotting, repressing or repair 1.4 Articles requiring minor repair are rectified, reported or otherwise attended to 1.5 Workplace procedures and instructions are read and interpreted
2 Inspect articles for special requirements	2.1 Special attention tags are checked and the article inspected for conformance to requirements 2.2 Special articles are inspected to ensure quality requirements are met 2.3 Articles are inspected to ensure correct packaging is used 2.4 Articles not meeting required standards are returned for further attention 2.5 Knowledge of inspection processes are applied to perform tasks 2.6 Team members are informed of quality issues.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- workplace or store policies and procedures
- inspection techniques and procedures
- procedures for finishing and completion of articles
- problem solving techniques
- safety and environmental aspects of workplace operation and manual handling
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- practices for recording and reporting

Demonstrates skills to:

- perform inspection procedures
- interpret special attention tags
- determine procedure to complete article (eg spotting, repressing, repair)
- maintain quality requirements for each stage of the process
- document, assess, and transfer information
- read, interpret, and follow information on work specifications, standard operating procedures and work instructions, and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- identify and confirm inspection requirements
- determine process for non-conformance of standards
- check special attention tags
- inspect articles

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

OHS practices OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling
- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Dry Cleaning Operations