



Australian Government

LMFGG2002B Apply First Aid

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

Unit descriptor	This unit covers the competency to identify the need for and the application of First Aid until the arrival of medically qualified personnel or the evacuation of the patient.
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Application of the Unit

Application of the unit	
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Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisite units	Nil	

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.
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Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify the need for First Aid	1.1. Initial assessment is made of extent and nature of First Aid required from personal observation and/or witness reports 1.2. Initial assessment is reported to personnel/emergency services in accordance with workplace procedures
2. Ensure the safety of patient and carer	2.1. Hygiene is maintained for protection of patient and carer 2.2. Hazards to the patient and carer are identified and appropriate action is taken to prevent further injury to either party 2.3. Patient is made as comfortable as possible and reassured by word, manner and actions
3. Assess patient and apply First Aid	3.1. Patient is assessed against the DRABC (danger, response, airway, breathing, ventilation and circulation) model 3.2. Vital signs are measured, recorded and any changes noted and reported as appropriate 3.3. Treatment appropriate to the patient's injuries is provided in accordance with recognised First Aid techniques 3.4. First Aid equipment is operated/applied in accordance with recognised procedures and standards 3.5. Patient's condition is monitored and reported as required by workplace procedures, with treatment being modified as appropriate 3.6. Treatment is maintained until qualified medical assistants assume responsibility or until the patient is evacuated 3.7. Provide additional assistance as requested by medical/emergency services personnel 3.8. Details of First Aid administered are reported in accordance with workplace procedures
4. Complete work	4.1. First Aid equipment is recovered (if practical), cleaned, inspected/tested, refurbished, replaced and stored as appropriate 4.2. Medical waste is disposed of in accordance with workplace requirements 4.3. Equipment faults are rectified and reported in accordance with workplace procedures

ELEMENT	PERFORMANCE CRITERIA
	4.4. Documentation is completed as required by legislative, regulatory and workplace requirements

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- collect, organise and analyse information related to workplace health and safety systems and procedures and the application of these to work situations
- communicate ideas and information on workplace safety issues, including the treating and recording/reporting of workplace incidents/accidents/illnesses and interpersonal communication with casualties
- plan and organise activities, including the inspection of first aid support facilities and treatment areas to ensure their completeness, adequacy, equipment and serviceability
- work with others and in a team to promote an awareness of first aid within the workplace and its provision when required
- use mathematical ideas and techniques to correctly complete measurements and calculations associated with assessment, treatment and monitoring of patient's condition
- use problem solving skills to assess and determine treatments and priorities in providing first aid to a patient
- use the workplace technology related to the reporting, recording and responding to workplace injuries and illnesses

Required knowledge

- workplace procedures and requirements for the treatment of workplace injuries/illnesses
- reporting responsibilities and requirements
- the provision of first aid including:
 - systems of the body (respiratory, skeletal, digestive, circulatory, nervous, urinary, skin)
 - causes and management of unconsciousness
 - priorities for life support (DRABC model)
 - resuscitation techniques
 - bleeding control and laceration treatment
 - patient assessment
 - principles of initial patient management
 - management and treatment of fractures and soft tissue injuries
 - management and treatment of burns

Evidence Guide

EVIDENCE GUIDE

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Critical aspects of evidence

- Accurately follow workplace procedures for reporting injuries/illnesses and providing First Aid in the workplace
- Identify and respond to injuries/illnesses occurring in the workplace
- Apply emergency response First Aid
- Provide appropriate treatment to and monitor patient's condition
- Accurately report and document injuries and illnesses and treatment provided

Resource implications

First Aid kit, stretchers and medical/First Aid facility
Enterprise health and safety policies and procedures
Personal protective equipment
Patients

Method of assessment

Assessment should be by direct observation of tasks and questioning on underpinning knowledge.
Assessment may be conducted in conjunction with assessment of other relevant units of competency.

Context of assessment

Assessment may occur on the job or in a workplace simulated facility with relevant equipment, work instructions, casualties and urgency.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Unit context

- The provision of First Aid and workplace responsibilities is to conform to OHS legislation, material safety management systems, hazardous substances and dangerous goods code and local safe operating procedures
- Work is carried out in accordance with legislative obligations, relevant health regulations and organisation insurance requirements
- Work involves assessing situations, identifying appropriate control measures, awareness of emergency services responsibilities and responsiveness, treating injuries and maintaining equipment
- Work may be conducted without supervision and guidance

First Aid

- First Aid is that assistance given to a patient who has suffered an injury or illness in the workplace. It is that assistance which is deemed necessary to attempt to resuscitate, stabilise and/or treat the patient until qualified medical personnel assume responsibility or until the patient is evacuated for appropriate medical treatment.
- First Aid may include:
 - cardio-pulmonary resuscitation (CPR)
 - bleeding control
 - spinal injury care
 - basic patient management

Resources implications may include:

- First Aid kit
- personal protective equipment
- stretcher (may be improvised)

Personal protective equipment

Personal protective equipment is to include that prescribed under legislation, regulations and

RANGE STATEMENT	
	enterprise policies and practices.
Information and procedures may include:	• OHS legislation, regulations, codes of practice, environmental legislation, Australian Standards and codes of practice relating to hazards in the workplace, including: • obligations under relevant safety and health legislation and common law • local medical and emergency services • provisions relating to roles and responsibilities of health and safety representatives and/or OHS committees • risk management policies and procedures • First Aid procedures • safe manual handling and lifting procedures • emergency, fire and accident procedures • materials safety procedures • personal safety procedures • procedures for the use of personal protective equipment • job procedures and work instructions
Emergency services may include:	• support provided by ambulance, police, fire or SES personnel and equipment
Personnel may include:	• supervisors • managers • team leaders • First Aid attendants/other medically trained staff • specified OHS personnel • other persons authorised or nominated by the enterprise or industry to perform, approve, inspect and direct specified work

Unit Sector(s)

Unit sector	Glass and Glazing
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Competency field

Competency field	
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Co-requisite units

Co-requisite units		