



Australian Government

Department of Education, Employment and Workplace Relations

LGAPLEM609B Manage council parking system

Release 2

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Modification History

LGAPLEM609B Release 2: Layout adjusted.

LGAPLEM609B Release 1: Primary release.

Unit Descriptor

This unit covers developing options for parking and assessing their effectiveness.

Application of the Unit

This unit supports the attainment of skills and knowledge required for competent workplace performance in councils of all sizes. Knowledge of the legislation and regulations within which councils must operate is essential. The unique nature of councils, as a tier of government directed by elected members and reflecting the needs of local communities, must be appropriately reflected.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Determine the need for parking	1.1 Records and statistics are monitored to identify problems and areas of demand. 1.2 Complaints, requests and comments are analysed to identify problems and areas of demand. 1.3 New and planned developments are investigated and reviewed.
2 Develop a strategy for the provision and management of parking	2.1 The aims and objectives of the strategy are agreed on. 2.2 Practical and comparable options are prepared for consideration. 2.3 Consultation is undertaken with relevant <i>interested parties</i> so that the impact of the strategy is clearly identified. 2.4 The draft strategy is clearly documented based on a presentation of evidence and logical arguments. 2.5 The draft strategy is developed to ensure compatibility with the plans of other relevant authorities. 2.6 Achievable schedules and time frames are prepared that clearly identify priorities.
3 Prepare submission for consultation and council approval	3.1 Submissions to the draft strategy are invited from interested parties. 3.2 Final <i>parking</i> strategy documents with recommendations are prepared incorporating the input of interested parties. 3.3 A submission to council is made in accordance with requirements. 3.4 Endorsements and approvals are obtained from other relevant authorities.
4 Monitor and review endorsed strategies	4.1 Implementation of parking strategy is monitored within agreed time frame. 4.2 Records and statistics are monitored to measure the effectiveness of the parking provision. 4.3 Complaints and comments are reviewed to determine ongoing acceptance of parking provision.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit

Required Skills

- policy interpretation
- qualitative and quantitative research methodology
- written and verbal reporting
- applying relevant legislation
- applying standards
- forecasting community trends
- estimating resources and cost control
- computation

Required Knowledge

- associated legislation
- generation rates
- standards and guidelines
- council structure and services
- available equipment
- community and business expectations
- local knowledge
- planning and development principles

Evidence Guide

Overview of assessment requirements

A person who demonstrates competency in this unit will be able to perform the outcomes described in the Elements to the required performance level detailed in the Performance Criteria. The knowledge and skill requirements described in the Range Statement must also be demonstrated. For example, knowledge of the legislative framework and safe work practices that underpin the performance of the unit are also required to be demonstrated.

Critical aspects of evidence to be considered

The demonstrated ability to:

- analyse sites and data to determine the need for parking
- develop a strategy for the provision and/or management of parking that is compatible with the plans of other relevant authorities
- prepare a submission for consultation and council approval
- monitor the implementation of the parking strategy within the appropriate time lines and budget
- analyse data and feedback to assess the effectiveness of the parking solution

Context of assessment

Assessment of performance requirements in this unit should be undertaken within the context of the local government framework. Competency is demonstrated by performance of all stated criteria, including the Range of Variables applicable to the workplace environment.

Method of assessment

The following assessment methods are suggested:

- observation of the learner performing a range of workplace tasks over sufficient time to demonstrate handling of a range of contingencies
- written and/or oral questioning to assess knowledge and understanding
- completion of workplace documentation
- third-party reports from experienced practitioners
- completion of self-paced learning materials including personal reflection and feedback from trainer, coach or supervisor

Evidence required for demonstration of consistent performance

Evidence should be gathered over a period of time in a range of actual or simulated management environments.

Resource implications

Access to a workplace or simulated case study that encompasses the following resources:

- records systems and statistical information

- relevant legislation
- real or simulated consultation process with relevant parties such as traders, residents, interest groups and schools

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Interested parties may include:

- traders
- residents
- chamber of commerce
- shoppers
- local residents
- business traffic
- public transport
- disabled and special interest groups
- land owners
- schools
- child care facilities
- sporting organisations
- visitors and tourists
- cyclists

Types of parking include:

- car
- cycle
- sheltered
- loading zones
- bus zones
- disabled
- off road
- parallel
- angle
- centre of road
- multi-storey
- restricted zone
- intermodal
- bus bays
- school set down areas
- short term
- long term

Unit Sector(s)

Land Management