



Australian Government

Department of Education, Employment and Workplace Relations

LGAEHRH510A Contribute to public health emergency management plan

Revision Number: 2

LGAEHRH510A Contribute to public health emergency management plan

Modification History

LGAEHRH510A Release 2: Layout adjusted. Range Statement edited.

LGAEHRH510A Release 1: Primary release.

Unit Descriptor

This unit covers the provision of technical support to the planning, implementation and review of the public health emergency management plan.

Application of the Unit

This unit supports the attainment of skills and knowledge required for competent workplace performance within councils of varying size and locations. Knowledge of the legislation and regulations within which councils must operate is essential. The role of council staff, elected members and management in protecting and managing the natural and built environment must be appropriately reflected.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. Provide technical support to the development of a council plan to respond to an emergency situation

- 1.1 Potential **emergency situations** and responses are identified and listed through research, data collection and committee input.
- 1.2 **Resources** to address potential emergency situations are identified and listed for inclusion in appendices to the plan.
- 1.3 To satisfy prevention, preparedness, response and recovery, relevant organisations are identified for inclusion as part of the council emergency management plan.
- 1.4 The approved public health emergency management plan is circulated to relevant officers and **stakeholder organisations**.

2. Contribute to a preparedness program

- 2.1 Skills enhancement programs are **coordinated** with relevant staff to ensure an effective response to an emergency situation.
- 2.2 Community awareness programs are coordinated to provide and gather information to ensure effectiveness of preparedness procedures.
- 2.3 A trial emergency situation is monitored to test the effectiveness of the plan.
- 2.4 Opportunities to review and amend the council public health emergency management plan are identified as required to ensure an effective, coordinated response to an emergency.

3. Support the activation of council public health emergency management plan

- 3.1 Where instructed, assessment, investigation or survey activities are conducted to determine public health threats.
- 3.2 Response coordination activities are supported to meet the needs of the emergency.
- 3.3 Information to advise of the status and effectiveness of the public health response is provided as required for reports to the coordinator of the council emergency management committee.
- 3.4 Contributions to the effectiveness of public health responses are made to the relevant personnel.
- 3.5 Contributions are made to the council public health emergency management plan review and amendment processes, to ensure an effective coordinated response to an emergency.

4. Support public health emergency management recovery reporting

- 4.1 Ongoing assessment following the response phase is conducted to determine public health threats.
- 4.2 Response coordination activities are supported to meet the needs of the recovery.
- 4.3 Advice of the status and effectiveness of the public health response is provided as required for reports to the

ELEMENT**PERFORMANCE CRITERIA**

- | | |
|-----|--|
| | coordinator of the council emergency management committee. |
| 4.4 | Support is provided to management in the coordination of debriefings with the relevant personnel involved in the emergency to ascertain the effectiveness of the public health response. |

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit

Required Skills

- assessing risk
- investigating threat
- teamwork
- communicating with public, council and other organisations
- networking

Required Knowledge

- emergency management planning
- protocol and operational structure
- hierarchy of control included in state and territory emergency management legislation
- public health surveys
- role of combat and other relevant organisations
- public safety threats and principles

Evidence Guide

Overview of assessment requirements

A person who demonstrates competency in this unit will be able to perform the outcomes described in the Elements to the required performance level detailed in the Performance Criteria. The knowledge and skill requirements described in the Range Statement must also be demonstrated. For example, knowledge of the legislative framework and safe work practices that underpin the performance of the unit are also required to be demonstrated.

Critical aspects of evidence to be considered

- Technical operational support provided in the establishment, trial and review of the emergency management plan.
- Contribution to the assembly and review of a database of local technical personnel who could respond to situations requiring emergency management

Context of assessment

On the job or in a simulated work environment.

Method of assessment

The following assessment methods are suggested:

- observation of the learner performing a range of workplace tasks over sufficient time to demonstrate handling of a range of contingencies
- written and/or oral questioning to assess knowledge and understanding
- completing workplace documentation
- third-party reports from experienced practitioners
- completion of self-paced learning materials including personal reflection and feedback from trainer, coach or supervisor

Evidence required for demonstration of consistent performance

Competency must be demonstrated in all Elements across a range of variables relevant to council's size, location and strategic plan.

Resource implications

Access to a workplace or simulated case study environment that encompasses the following resources:

- examples of existing emergency management plans
- experts in the field of emergency management
- a simulated emergency situation
- a real or simulated team with which to work

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

<i>Emergency situations</i> may include:	• fuel tankers • aircraft • coaches • vehicles • bushfires • floods • earthquakes • cyclones • meteorites • industrial spillages
<i>Resources</i> may include:	• physical and human • equipment • local suppliers • local expertise and knowledge • government agencies • Red Cross • Salvation Army • adjoining local government areas
<i>Stakeholder organisations</i> may include:	• police • state emergency services • health • relevant state government departments • ambulance • fire departments • Red Cross • church groups • Salvation Army • search and rescue
<i>Coordination of the plan</i> can be undertaken by:	• emergency services officers • designated officers of the council • local police

Unit Sector(s)

Health and Environment