



Australian Government

LGAPLA005 Protect heritage and cultural assets

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to establish an inventory, assess opportunities and threats, and develop strategies for heritage and cultural assets.

This unit applies to individuals who work in local government.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare heritage and cultural asset inventory.

- 1.1. Identify community heritage and cultural assets and associated council expectations and requirements.
- 1.2. Assess heritage and cultural asset significance according to criteria and community expectations.
- 1.3. Conduct field investigation and research to obtain information base of significant places.
- 1.4. Research information sources to collect data on heritage and cultural assets.
- 1.5. Prepare inventory of heritage and cultural assets.

2. Assess threats and opportunities.

- 2.1. Identify heritage and cultural asset threats and opportunities.
- 2.2. Interpret and apply council and community input to

- establish criteria for assessing heritage and cultural threats and opportunities.
- 2.3. Assess and prioritise heritage and cultural asset threats and opportunities.
3. Develop heritage and cultural asset protection strategies.
- 3.1. Consult with the community and property owners on heritage and cultural asset protection.
- 3.2. Establish framework for legal protection of heritage and cultural assets.
- 3.3. Develop heritage and cultural asset protection strategies to conserve heritage and cultural assets in response to community needs.
- 3.4. Benchmark heritage and cultural asset protection strategies to assess effectiveness of strategies
- 3.5. Determine policy elements of proposed heritage and cultural asset protection strategies.
4. Implement heritage and cultural asset protection strategies.
- 4.1. Consult with the community and property owners about proposed heritage and cultural asset protection strategies.
- 4.2. Estimate and procure financial resources for heritage and cultural asset protection according to budget cycles
- 4.3. Select, assign and train personnel to undertake heritage and cultural asset protection tasks.
- 4.4. Select and procure physical facilities and equipment for heritage and cultural asset protection according to budget cycles.
- 4.5. Prepare and distribute community education and information materials to support heritage and cultural asset protection strategies.
- 4.6. Incorporate heritage and cultural asset protection strategies into organisational policies and procedures.
- 4.7. Set timetable and priorities for implementation of heritage and cultural asset protection strategies.
- 4.8. Implement heritage and cultural asset protection strategies.
5. Evaluate heritage and cultural asset protection strategies.
- 5.1. Monitor implementation of heritage and cultural asset protection strategies.
- 5.2. Evaluate heritage and cultural asset protection strategies to identify areas for improvement.
- 5.3. Prepare heritage and cultural asset protection report according to organisational requirements.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below.

SKILLS	DESCRIPTION
Reading skills to:	• research and interpret legislation applicable to heritage and cultural asset protection • research and interpret heritage and cultural asset information from local, national and international sources.
Writing skills to:	• write heritage and cultural asset protection reports.
Oral communication skills to:	• consult with the community and property owners.
Numeracy skills to:	• interpret, use, discuss, estimate, calculate and document financial information relevant to budgets and lifecycle costings.
Technology skills to:	• use information systems relevant to development planning.

Unit Mapping Information

LGAPLEM612B Protect heritage and cultural assets.

Links

Companion Volume Implementation Guide are available in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>