



Australian Government

LGAPLA003 Assess development applications and implement planning scheme

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to deal with and make development application decisions as an elected member in local government.

This unit applies to individuals who have been elected to office in local government including councillors and mayors.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for development planning decision making.	1.1. Read and interpret legislation, schemes and instruments to determine development planning requirements relevant to elected member decision making. 1.2. Collaborate with other elected members to identify and prioritise development planning issues. 1.3. Source, interpret, discuss, analyse and report on information that informs development planning decisions.
2. Make development planning decisions.	2.1. Propose, evaluate and discuss alternative development planning solutions. 2.2. Review proposed development planning decisions to determine implications for implementation.

- 2.3. Support development planning decisions that represent and promote community interests.
- 2.4. Collaborate with other elected members to make informed development planning decisions in the public interest.
- 2.5. Set development planning policies to achieve council vision.
- 2.6. Allocate resources to support development planning decisions.
- 3. Review high level strategic decisions.
 - 3.1. Monitor, discuss, analyse and report on implementation and outcomes of development planning decisions.
 - 3.2. Collaborate with other elected members to instigate reviews where development planning outcomes are not met.
 - 3.3. Reflect on own contribution to development planning decision making to identify and act on opportunities for improvement.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret legislation, instruments, organisational policies and procedures, planning records, titles, covenants and the local planning scheme.
Oral communications skills to:	- negotiate with and influence others - resolve conflict - respect and represent diversity.
Numeracy skills to:	- read, interpret and discuss financial information including financial models and forecasts - read, interpret and discuss statistical information - read, interpret and discuss geometric, geospatial and measurement information embedded in planning documentation.
Problem-solving skills to:	solve problems in collaboration with others.
Teamwork skills to:	work with other elected members and council staff to contribute to development planning decision making.
Technology skills to:	access organisational documents relevant to development planning from electronic sources.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guide are available in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>

Assessment Requirements for LGAPLA003 Assess development applications and implement planning scheme

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- set one development planning policy
- make, allocate resources to and review one development planning decision.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures applicable to assessing development applications and implementing the planning scheme
- federal, state and local government legislation applicable to assessing development applications and implementing the planning scheme
- land use planning and the planning scheme
- financial models and forecasts and implications for assessing development applications and implementing the planning scheme
- development planning requiring mandatory community consultation
- development application assessment and decision making
- requirements for implementation of development planning decisions
- requirements for and implications of statutory delegation of development planning decisions:
 - vision, aspirations and direction of council and associated policy
- requirements for matters of privilege and confidentiality
- decision making criteria:
 - community acceptance and support
 - community values
 - public interest
 - conflict of interest
 - cost
 - council responsibilities
 - ethics
 - transparency
 - efficiency

- fairness
- feasibility
- risk
- ecological sustainability
- political context relevant to development planning decisions
- environmental, social and development risks and ramifications of development planning decisions
- collaborative decision making.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated work environment that reflects workplace conditions in a local government environment.

Assessment must ensure access to:

- local government legislation
- local government policies and procedures applicable to elected members
- elected member code of conduct
- elected members and council staff.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

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