



Australian Government

Assessment Requirements for LGAPLA002 Perform minor development assessments

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- perform minor development assessments including:
 - assessing two minor development applications
 - planning and conducting one site visit.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures applicable to performing minor development assessments
- legislation, planning schemes and instruments applicable to performing minor development assessments
- geospatial principles applicable to performing minor development assessments
- pre-application meeting topics:
 - rights of applicant including right of appeal and confidentiality
 - representation of applicant
 - format and presentation of application for development
 - decision-making process of council
 - record-keeping requirements of council
 - code of conduct that must be followed by council officers involved in the planning process
 - problem-solving and dispute resolution processes
- pre-conditions for development consent
- types of assessments:
 - preliminary assessment
 - final assessment
- site visit considerations:
 - external site impacts
 - siting
 - scale

- context
- role of external authorities in the assessment process:
 - building surveyor
 - environmental health officer
 - drainage authorities
 - water authorities
 - utilities
- basic principles of council planning processes
- types of minor development applications:
 - boundary alignment
 - domestic buildings
 - signage
 - changes of use
- types of site hazards and risks, and associated risk controls:
 - physical hazards
 - conflict
- types of inspections:
 - pre-inspection
 - progress inspection
- types of development impacts
- types of development outcomes:
 - environmental impacts
 - statutory
 - character
 - amenity
 - council development controls
- peer review
- principles of occupational health and safety risk management and the hierarchy of control
- types of planning approval documentation:
 - permits
 - building rules consent
 - licences including liquor licences
- types of enquiries:
 - pre-lodgement
 - during development application assessment
 - post determination
- types of development assessment records and methods of maintaining.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated work environment that reflects workplace conditions in a local government environment.

Assessment must ensure access to:

- organisational policies and procedures applicable to performing minor development assessments
- legislation applicable to performing minor development assessments
- geospatial information system and plans
- information systems relevant to planning.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume Implementation Guide are available in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>