



Australian Government

LGAPLA001 Interpret and apply development planning legislation, schemes and instruments

Release: 1

LGAPLA001 Interpret and apply development planning legislation, schemes and instruments

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to interpret development planning requirements to determine compliance and provide advice.

This unit applies to individuals who work in local government.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Identify and interpret planning requirements.

- 1.1. Read and interpret legislation, schemes and instruments to determine essential development planning requirements.
- 1.2. Monitor development planning legislation, schemes and instruments to identify and interpret changes and impact on work activities.
- 1.3. Research and interpret land tenure and covenant information.
- 1.4. Negotiate development planning standards and rule outcomes where there are competing interests.

2. Analyse development planning conformance.

- 2.1. Inspect sites to assess conformance with development planning legislation, schemes and instruments.
- 2.2. Propose remedial action to resolve development planning

- non-conformance.
- 2.3. Report on inspection outcomes according to organisational policies and procedures.
- 2.4. Communicate inspection outcomes to property owner.
- 2.5. Refer development planning compliance issues outside delegated authority to supervisor.
- 3. Provide development planning advice.
 - 3.1. Receive and interpret internal and external development planning enquiries.
 - 3.2. Provide prompt and correct pre-lodgement development planning advice within delegated authority.
 - 3.3. Refer development planning enquiries outside delegated authority to supervisor.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below.

SKILLS	DESCRIPTION
Reading skills to:	interpret legislation, instruments, organisational policies and procedures, planning records, titles, covenants and the local planning scheme.
Writing skills to:	correspond with owners, internal personnel and interested parties about development planning standards, rules and additional requirements.
Oral communication skills to:	- listen and respond to planning enquiries - ask open and closed questions to gather and confirm planning information.
Numeracy skills to:	read, interpret, use and discuss geometric, geospatial and measurement information embedded in planning documentation.
Technology skills to:	use information systems relevant to development planning.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guide are available in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>

Assessment Requirements for LGAPLA001 Interpret and apply development planning legislation, schemes and instruments

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- interpret and apply development planning legislation, schemes and instruments including:
 - undertaking one inspection to determine and report on compliance including at least one non conformance
 - responding to one external enquiry verbally and in writing
 - responding to one internal enquiry verbally and in writing.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures applicable to development planning
- regulations, schemes and instruments applicable to development planning:
 - legislation
 - local planning scheme
 - land tenure and covenants
- techniques to monitor planning development compliance
- development planning non-compliances
- negotiation techniques
- basic principles of council planning processes
- types of enquiries:
 - pre-lodgement
 - during development application assessment
 - post determination.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated work environment that reflects workplace conditions in a local government environment.

Assessment must ensure access to:

- organisational policies and procedures applicable to development planning

- regulatory requirements applicable to development planning including legislation, schemes and instruments
- information systems relevant to development planning.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

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