



Australian Government

Assessment Requirements for ICTWOR301 Organise resources

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 2.0.

Performance Evidence

Evidence of the ability to:

- accurately develop tenders for customer premises equipment (CPE) products, equipment, peripherals and associated equipment
- assess tenders and provide a clear report outlining all options, including recommendations with supporting reasons
- organise supply of equipment and material to designated location to meet specified timeframe
- identify labour needs and organise labour to meet installation schedules
- determine client training needs.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- outline appropriate engineering and design practices and procedures
- identify appropriate tools, equipment and materials required to do the work
- identify enterprise permit procedures and recording procedures
- identify the work health and safety (WHS) practices
- outline work planning and organisation theory
- identify relevant plant and equipment operations
- identify relevant statutory requirements
- explain time management techniques.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the telecommunications – workplace effectiveness field of work and include access to:

- a site for organising resources
- enterprise and site-related documentation
- regulatory, supplier and equipment documentation than impacts on activities.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>