



Australian Government

Assessment Requirements for ICTSAS201

Maintain inventories for equipment, software and documentation

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- update and maintain software, equipment and technical documentation inventory, according to identified storage and retrieval policy and procedures
- comply with software licensing requirements, according to vendor specifications
- access and update inventories.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify and describe technical documentation processes
- describe common software licensing requirements
- describe inventory principles and procedures
- explain current industry practices related to storage of hardware, software and technical documentation.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the systems administration and support field of work and include access to:

- personal computer, equipment and materials
- industry and inventory management software packages
- organisational documentation
- enterprise intranet.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>