



Australian Government

Assessment Requirements for ICPSUP3210 Pack and dispatch (advanced)

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- supervise wrapping and packing of at least three batches of printed matter, and dispatch goods to at least three different destinations, according to job specifications.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- enterprise procedures and manufacturer specifications, and work health and safety (WHS) requirements for:
 - use of packaging materials and equipment
 - use of forklifts
- defective print and items and signs of defects
- checks required for:
 - customer wrapping and packing requests
 - delivery schedules and procedures when parcels fail to reach their destination
- requirements for mechanical and manual wrapping
- modes of transport used to transfer loads, their packing requirements and factors that affect their selection
- importance of weighing and each parcel's critical weight
- organisation labelling requirements
- restrictions and weight capabilities of forklifts
- process of arranging pickup of consignment and required documentation to be completed
- organisation labelling standards for delivery
- manufacturer manuals, enterprise procedures and WHS documentation, including their location and purpose.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- special purpose tools, equipment and materials
- product to pack and dispatch.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>