



Australian Government

Assessment Requirements for ICPSUP280

Enter data into electronic system

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- consistently and accurately access and enter data into a machine console or electronic system.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- summarise work health and safety and other requirements in relation to load moving
- summarise the processes for accessing and entering data into the electronic system
- explain how to transfer an electronic file across different computer platforms
- explain necessary steps if a file fails to transfer correctly
- list the programs used to manage this file
- explain steps to ensure correct file format is used, and consequences of using an incorrect file format.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the Support field of work and include access to special purpose tools, equipment and materials.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>