



**Australian Government**

# **ICPSUP201 Prepare, load and unload reels and cores on and off machine**

**Release: 1**

# ICPSUP201 Prepare, load and unload reels and cores on and off machine

## Modification History

| Release   | Comments                                                                                     |
|-----------|----------------------------------------------------------------------------------------------|
| Release 1 | This version first released with ICP Printing and Graphic Arts Training Package Version 1.0. |

## Application

This unit describes the skills and knowledge required to load and unload reels and cores on and off machines.

It applies to individuals who perform a range of mainly routine tasks in various sectors of the printing and graphic arts industry, and use limited practical skills and fundamental knowledge in a defined context. They generally work under direct supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Unit Sector

Support

## Elements and Performance Criteria

| ELEMENT                                          | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                    |
| 1. Prepare reels and cores                       | 1.1 Faulty material is visually identified and removed according to enterprise procedures<br>1.2 Substrate is positioned in correct unwind direction<br>1.3 Substrate is spliced/joined according to job requirements<br>1.4 Reel cores are selected or prepared to meet work health and safety (WHS) requirements and job specifications |
| 2. Load reels and cores onto machine             | 2.1 Reels are loaded according to WHS requirements and manufacturer's and enterprise procedures and specifications<br>2.2 Reel cores are loaded to meet job specifications                                                                                                                                                                |

| ELEMENT                     | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | 2.3 Area around machine is cleaned during and on completion of loading                                                                                                                                                                                                                                                                                                                          |
| 3. Unload reels off machine | <p>3.1 Reels are unloaded according to WHS requirements and manufacturer's and enterprise procedures and specifications</p> <p>3.2 Reels are prepared (stripped, stacked, wrapped, labelled) for next process according to manufacturer's and enterprise procedures and specifications</p> <p>3.3 Reels are stored according to manufacturer's and enterprise procedures and specifications</p> |

## Foundation Skills

*This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.*

| Skill                      | Performance Criteria             | Description                                                                                                                                                                                                                                                                      |
|----------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reading                    | 1.1, 1.3, 1.4, 2.1, 2.2, 3.1-3.3 | <ul style="list-style-type: none"> <li>Recognises text within job specifications and follows written instructions</li> </ul>                                                                                                                                                     |
| Navigate the world of work | 1.4, 2.1, 3.1-3.3                | <ul style="list-style-type: none"> <li>Recognises and follows organisational and legislative requirements associated with own role</li> </ul>                                                                                                                                    |
| Get the work done          | 1.1-1.4, 2.1-2.3, 3.1-3.3        | <ul style="list-style-type: none"> <li>Follows pre-determined, sequenced plans for tasks with more than one step</li> <li>Follows clear, step-by-step instructions or procedures to address a small set of identified, routine problems directly relevant to own role</li> </ul> |

## Unit Mapping Information

| Code and title current version                                | Code and title previous version                               | Comments                                        | Equivalence status |
|---------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------|--------------------|
| ICPSUP201 Prepare, load and unload reels and cores on and off | ICPSU201C Prepare, load and unload reels and cores on and off | Updated to meet Standards for Training Packages | Equivalent unit    |

| <b>Code and title<br/>current version</b> | <b>Code and title<br/>previous version</b> | <b>Comments</b> | <b>Equivalence status</b> |
|-------------------------------------------|--------------------------------------------|-----------------|---------------------------|
| machine                                   | machine                                    |                 |                           |

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>