



Australian Government

ICPPRP421 Compose and evaluate typography

Release: 1

ICPPRP421 Compose and evaluate typography

Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Application

This unit describes the skills and knowledge required to undertake advanced typesetting and typography involving contingencies and problem-solving beyond routine requirements.

It applies to individuals who compose type, and manage storage and retrieval in the graphic pre-press sector of the printing and graphic arts industry. The individual works independently and is able to cope with the unexpected challenges related to the job.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

ICPPRP221	Select and apply type
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Unit Sector

Pre-Press

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1 Compose type	1.1 Type is composed according to job specifications 1.2 Allowance is made for type run-arounds, stipples, spot colour and complex shapes 1.3 Kerning is applied to type according to job specifications

ELEMENT	PERFORMANCE CRITERIA
2 Solve typographic technical problems	2.1 Capabilities of equipment to produce type are assessed correctly 2.2 Technical problems relevant to colour and reproduction of type are resolved by re-evaluation of typographic elements or amendment of the brief in consultation with client
3 Ensure quality of typographic output	3.1 Finished typography is checked for conformance to client specifications, including correct grammar and punctuation, and printing requirements 3.2 Quality of typographic reproduction is monitored to ensure required standards of output
4 Manage type system	4.1 Electronic type system is managed to facilitate storage, retrieval and outputting of data 4.2 Type software and fonts have current user licences that allow type to be used for the job 4.3 Type software and files are stored in appropriate locations for future access

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.3, 2.2, 3.1	- Recognises and interprets text to establish job requirements from information contained within relevant procedures and specifications - Checks texts for compliance with punctuation and grammatical conventions
Oral Communication	2.2	Participates effectively in spoken interactions with clients to confirm or clarify understanding
Numeracy	1.1	Interprets and analyses a range of mathematical information used in familiar and routine tasks
Navigate the world of work	4.2	Understands and complies with legislative requirements and follows organisational policies and procedures
Interact with	2.2	Uses appropriate communication protocols and conventions to confirm or clarify client requirements

others		
Get the work done	1.1-1.3, 2.1, 2.2, 3.1, 3.2, 4.1, 4.3	• Takes responsibility for planning and organising own workload and assembles required resources • Recognises and takes responsibility for addressing predictable, and some less predictable, problems in familiar work contexts • Uses a range of digitally based technology and applications to access and filter data, extract, organise, integrate and share relevant information

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ICPPRP421 Compose and evaluate typography	ICPPP421C Compose and evaluate typography	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>

Assessment Requirements for ICPPRP421 Compose and evaluate typography

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Performance Evidence

Evidence of the ability to:

- produce and evaluate TWO complex typographic jobs
- compose type using overlays, tints and kerning to meet specifications
- resolve any technical problems to ensure type reproduction meets quality standards defined in job specifications
- identify substrate for reproduction and the printing process in the typographic solutions

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- list typographic considerations that must be taken into account when making typeface selections for various printing processes or electronic media
- describe effects that type alignment and justification have on a job
- describe how dynamic design layouts affect type selection
- define the difference between text point size and display point size
- define basic classifications of text typefaces
- list problems of using fine type in reverse print
- describe typographic principles to consider when stippling type
- describe colour considerations when using text type
- list references utilised to evaluate if appropriate grammar and punctuation has been used in this job
- list manuals, safety and other documentation relevant to this task, where they are kept, and the information in them
- list other sources of available information.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the Pre-Press field of work and include access to special purpose tools, equipment and industry software packages.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

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