



Australian Government

Assessment Requirements for ICPCBF3950 Set up and operate folder gluer machine

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- set up and operate a folder gluer machine for two different jobs.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- work health and safety (WHS) risks and requirements for:
 - preparing the work area
 - setting up and operating the folder gluer machine
 - working with adhesives
 - cleaning and waste disposal
 - machine shutdown
- common faults associated with folder gluer machines, their causes, and corrective methods
- checks required prior to the production run
- types of adhesive used and their selection criteria
- circumstances requiring machine adjustments during production
- factors determining required machine operating speed
- procedures for using guide positions and the required checks
- signs indicating deviation from acceptable paper moisture levels
- areas of the machine requiring monitoring to ensure trouble-free operation and undamaged final product
- factors affecting glue drying rates and the function of drying units
- sample quality criteria and key items to check in sample run
- signs of defects in samples
- emergency procedures and locations of all shutdown buttons

- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the converting, binding and finishing field of work and include access to:

- folder gluer machine
- special purpose tools, equipment and materials.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>