



Australian Government

ICPCBF362 Produce complex adhesive, mechanical or sewn fastened product

Release: 1

ICPCBF362 Produce complex adhesive, mechanical or sewn fastened product

Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Application

This unit describes the skills and knowledge required to produce complex adhesive, mechanical or sewn fastened product, to monitor and adjust machinery, maintain transportation of the substrate, identify and rectify faults, and correctly clean and shut down equipment.

Some equipment may also involve cutting, trimming, folding and/or gathering (collating), which may be assessed at the same time.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Converting, Binding and Finishing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Maintain operation of sheet/section transportation system	1.1 Feeder is monitored and adjusted to ensure continuous and efficient feeding to machine 1.2 Sheet/section pick-up and transport system is monitored and adjusted to ensure accurate and continuous sheet handling and efficient operation 1.3 Sheet/section transfer systems are monitored and adjusted to ensure correct and continuous sheet handling and efficient operation 1.4 Substrate is added to the process according to job

ELEMENT	PERFORMANCE CRITERIA
	specifications
2. Maintain operation of sheet/section delivery system	2.1 Delivery system is monitored and adjusted to ensure quality and efficient product delivery 2.2 Wire straightness, length, cut-off and clinching pressures are monitored and adjusted to ensure product quality meets the approved sample standard 2.3 Adhesion is monitored and adjusted to ensure product quality meets the approved sample standard 2.4 Thread tension and stitch quality are monitored and adjusted to ensure product quality meets the approved sample standard
3. Maintain production process	3.1 In-line printing/converting/binding/finishing processes are monitored and adjusted to ensure product quality meets the approved sample standard 3.2 Production process is operated in association with fellow workers and according to enterprise procedures and planned daily schedule 3.3 Production is maintained according to work health and safety (WHS) requirements, manufacturer's specifications and enterprise procedures 3.4 Manual and/or automatic control is used according to job specifications 3.5 Performance is monitored and verified using the process control system according to enterprise procedures 3.6 Production difficulties are anticipated and preventive action is taken to prevent occurrence by timely intervention 3.7 Waste is sorted according to enterprise procedures
4. Identify and rectify problems and faults	4.1 Problems in sewing fastening machine are identified and reported according to enterprise procedures 4.2 Adjustments or corrections are carried out according to specified procedures, and are consistent with operator's skill level 4.3 Sewing fastening machine operation is checked to ensure correct operation 4.4 Process adjustments to eliminate problems are reported according to enterprise procedures 4.5 Faulty performance of equipment is identified and reported according to enterprise procedures
5. Conduct shutdown of	5.1 Correct shutdown sequence is followed according to

ELEMENT	PERFORMANCE CRITERIA
production process	manufacturer's specifications and enterprise procedures 5.2 Shutdown is conducted in association with fellow workers and in compliance with WHS requirements 5.3 Substrate waste is removed from operating area and recycled or disposed of, where required, according to regulatory requirements and enterprise procedures 5.4 Machine faults requiring repair are identified and reported to designated person according to enterprise procedures 5.5 Repair/adjustment is verified prior to resumption of operations
6. Clean adhesive/mechanical/sewing fastening machine at end of run	6.1 Sewing unit is disengaged and cleaned ready for next run 6.2 Mechanical fastening unit is disengaged and cleaned ready for next run 6.3 Glue system is washed ready for next run and liquid waste is disposed of according to regulatory requirements and enterprise procedures 6.4 In-line printing/converting/binding/finishing units are cleaned ready for next run 6.5 Sheet feed, transport and delivery systems are disengaged and cleaned ready for next run 6.6 Production records or other documentation are accurately completed where required by enterprise procedures

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.4, 3.3, 3.4, 5.1	Recognises and interprets text to establish job requirements from information contained within relevant procedures and specifications
Writing	4.1, 4.4, 4.5, 6.6	Enters routine data associated with production processes and enterprise procedures
Oral Communication	3.2, 4.1, 4.4, 4.5, 5.2, 5.4	- Speaks clearly using appropriate vocabulary, tone and pace to report faults and discrepancies - Participates effectively in spoken interactions to

		confirm or clarify requirements
Navigate the world of work	2.2-2.4, 3.1-3.3, 3.5, 3.7, 4.1, 4.2, 4.4, 4.5, 5.1-5.4, 6.1-6.5	- Recognises and follows explicit and implicit protocols and meets expectations associated with own role - Recognises and follows all procedures for cleaning and maintenance of equipment, incorporating regulatory requirements and enterprise procedures
Interact with others	3.2, 4.1, 4.4, 4.5, 5.2, 5.4	- Cooperates with others as part of familiar, routine activities, and contributes to specific activities requiring joint responsibility and accountability - Understands what to communicate, with whom and how, in routine work situations
Get the work done	1.1-1.3, 2.1-2.4, 3.1-3.7, 4.1-4.5, 5.1-5.5, 6.6	- Determines priorities and sequences steps involved in clearly defined, familiar tasks - Recognises and anticipates an increasing range of familiar problems, their symptoms and causes; actively looking for early warning signs and implementing contingency plans

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ICPCBF362 Produce complex adhesive, mechanical or sewn fastened product	ICPCF362C Produce complex adhesive, mechanical or sewn fastened product	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>