



Australian Government

Assessment Requirements for ICPCBF3620 Produce complex adhesive, mechanical or sewn fastened product

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- produce two complex jobs using different sizes and weights of substrate, each including adjustments in at least one of the following:
 - adhesive binding
 - high frequency welding
 - wire stitching

In the course of the above the candidate must:

- operate production process in association with fellow workers and according to enterprise procedures and planned daily schedule
- follow work health and safety (WHS) requirements, manufacturer specifications and enterprise procedures
- anticipate production difficulties and take preventive action to prevent occurrence.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- WHS risks and requirements for:
 - operating sheet-fed transportation and delivery systems
 - maintaining and adjusting operation of the machine
 - using hot melt adhesive
 - cleaning the machine
 - waste removal
- areas of the sheet-fed feeder requiring continuous observation to meet job requirements
- parts of the sheet pick-up system to adjust to ensure continuous sheet feeding

- areas of the delivery system to observe to maintain tension and prevent damage to the finished product
- checks to make when substrate is removed from the machine
- list safety clothing available for use when operating adhesive binders
- optimal machine speed of production and the key factors affecting it
- sectors to observe to guarantee the production process is continuous and meets job requirements
- areas of the in-line process requiring continuous observation to ensure product quality
- circumstances that require the machine to be adjusted, slowed down or sped up
- methods for increasing spine milling on an adhesive binder
- steps taken to increase/decrease dwell time and current on a high frequency welder
- checks to make for a given machine's shutdown procedure
- the main reasons for a thorough shutdown of operations
- areas of the machine that need regular cleaning, the materials to be cleaned and required cleaning agents
- steps taken to keep the machine clear of surface rust (condensation)
- production records to be kept and the information they should contain
- quality criteria to be considered in a completed:
 - adhesive bound job
 - high frequency welded job
 - wire stitched job
- steps taken to ensure important features of the production control system are followed
- production alterations required to meet client requirements
- the items to check against the client sample
- the requirements for recycling waste
- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the converting, binding and finishing field of work and include access to:

- special purpose tools, equipment and materials
- adhesive, mechanical or sewn fastened machinery.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>

