



Australian Government

ICPCBF3260 Undertake pre make-ready for die cutting

Release: 1

ICPCBF3260 Undertake pre make-ready for die cutting

Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes the skills and knowledge required to prepare cutting formes, to accommodate different complexities of cutting containing multiple images, with extremely tight registration and highly accurate cutting requirements.

It applies to individuals who perform a range of defined tasks relating to the printing and graphic arts industry, and who may also provide some leadership and guidance to others with some limited responsibility for the output of others.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Converting, Binding and Finishing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for job	1.1 Identify job specifications 1.2 Locate existing formes and collect new formes and required tooling 1.3 Check accuracy of cut and fold for cutting for me and tooling against master sample 1.4 Locate and check accuracy of centre line according to positioning and registration requirements
2. Position and set up counters	2.1 Locate cutting plate and prepare for counters 2.2 Position and set up counters on cutting plate and confirm

ELEMENT	PERFORMANCE CRITERIA
	registration with cutting forme
3. Produce sample cut	3.1 Position cutting forme and cutting plate on machine according to job requirements 3.2 Operate machine to produce sample according to enterprise procedures 3.3 Cut sample and confirm precise registration of tooling 3.4 Adjust forme and tooling as required according to job specifications 3.5 Obtain approval of sample from designated person
4. Set up stripping forme and blank separator	4.1 Position pins on stripping forme and confirm accurate removal of waste board 4.2 Set up blank separator according to job specifications
5. Undertake filing procedure	5.1 Allocate and record identification number for cutting formes, tooling and strippers 5.2 Enter information into filing system according to enterprise procedures

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Reading	Identifies and interprets text to establish job requirements
Writing	Gathers information from a range of sources to record using headings, instructions and layout to meet needs of audience and purpose of text
Self-management	Identifies and follows organisational procedures relevant to own role
Planning and organising	- Plans, identifies and assembles resources required to complete tasks - Implements actions as per plan, making accurate adjustments as necessary - Takes responsibility for planning and organising own workload, identifying ways of sequencing and combining elements for greater efficiency

Unit Mapping Information

Supersedes and is equivalent to ICPCBF326 Undertake pre make-ready for die cutting.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>

Assessment Requirements for ICPCBF3260 Undertake pre make-ready for die cutting

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- prepare four cutting formes, two large and two small, to accommodate two different complexities of cutting.

In the course of the above the candidate must:

- prepare attachment stripper materials.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- work health and safety (WHS) requirements for:
 - handling and setting blades
- registration requirements
- checks required to position bridge holes
- procedure for reinforcing bridge holes
- checks to perform to ensure saw cuts match line drawings
- checks when cutting and shaping the knives and creasers
- key factors that determine amount and positioning of rubber attached to the forme
- factors to consider when setting knives and creasers into position on the forme blank
- checks for attaching stripping materials to stripper backing materials
- the purpose of mounting strips
- areas to proof to ensure cutting forme meets job specifications
- the allocation of numbers to each forme
- the required method of recording forme allocation numbers
- filing system and enterprise procedures for entering information
- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the converting, binding and finishing field of work, and include access to:

- cutting formes and tooling
- special purpose tools, equipment and materials.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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