



Australian Government

Department of Education, Employment and Workplace Relations

HLTDEFHC402B Assist with clinical procedures

Release: 1

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Modification History

Not Applicable

Unit Descriptor

Descriptor

This unit covers the competency required to assist the Health Care Practitioner to conduct clinical procedures for a client as part of a treatment plan or as part of a health promotion program

Application of the Unit

Application

This unit of competency is applicable to Australian Defence Force (ADF) Health Care Providers

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Not Applicable

Employability Skills Information

Employability Skills

This unit contains Employability Skills

Elements and Performance Criteria Pre-Content

Elements define the essential outcomes of a unit of competency.

The Performance Criteria specify the level of performance required to demonstrate achievement of the Element. Terms in italics are elaborated in the Range Statement.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

- | | |
|-----------------------------------|---|
| 1. Prepare for clinical procedure | 1.1 Assess environment for suitability to conduct a clinical procedure |
| | 1.2 Establish sterile field in accordance with aseptic principles and infection control if required |
| | 1.3 Select and assemble <i>equipment, consumables</i> and documentation in accordance with health care practitioner's instructions/preferences, organisation policy, procedures and manufacturer's specifications |
| | 1.4 Arrange <i>equipment</i> in order of use and in accordance with the health care practitioner's requirements |
| | 1.5 Ensure emergency equipment and procedures are in place and ready for use |
| | 1.6 Use personal protective equipment as required |

ELEMENT**PERFORMANCE CRITERIA****2. Prepare client for clinical procedure**

- 2.1 Confirm informed consent from client
- 2.2 Assure and maintain *confidentiality of client information*
- 2.3 *Prepare client* in accordance with health care practitioner's instructions, organisation policies and procedures

3. Assist during the clinical procedure

- 3.1 Follow *personal hygiene and infection control procedures* to reduce risk of infection in accordance with health care practitioner's instructions/preferences, organisation policy, procedures and manufacturer's specifications
- 3.2 Provide *equipment and consumables* to *health care practitioner* safely and in accordance with the needs of the procedure and the maintenance of sterility
- 3.3 Ensure personal movement around a sterile field conforms with aseptic principles to avoid contamination of the sterile field
- 3.4 Report any contamination of sterile field to health care practitioner
- 3.5 Assist *health care practitioner* in handling and monitoring the client
- 3.6 Receive, label and store pathology specimens in accordance with health care practitioner's instructions, organisation policies and procedures
- 3.7 Respond to emergency situations in accordance with health care practitioner's instructions, organisation policies and procedures

ELEMENT**PERFORMANCE CRITERIA****4. Conclude *clinical procedures***

- 4.1 Apply dressings in accordance with health care practitioner's instructions and clinical guidelines
- 4.2 Assist client with movement and ambulation post clinical procedure
- 4.3 Dispatch pathology specimens in accordance with organisation policy and procedures
- 4.4 Clean and/or dispose of *equipment* and *consumables* in accordance with manufacturers' requirements and infection control procedures
- 4.5 Store *equipment* in accordance with organisation policies and procedures
- 4.6 Make and document arrangements for client review according to clinical guidelines, organisation policies and procedures

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level required for this unit.

Essential knowledge:

The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

This includes knowledge of:

- Basic tissue pathology and histology
- Clinical procedures and the sequence in which these procedures occur
- Knowledge and understanding of relevant medical terminology
- Reasons for keeping accurate records of medical conditions, treatments and the administration of medications
- Relevant anatomy and physiology to enable procedure performance to be accurate and of minimum risk to clients
- Surgical asepsis and the reasons for maintaining a sterile field
- Why medical emergencies may occur and the appropriate response including recognition of vital signs

Essential skills:

It is critical that the candidate demonstrate the ability to:

- Provide timely and accurate assistance to the health care practitioner
- Effectively communicate with both the health care practitioner and client

In addition, the candidate must be able to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

This includes the ability to:

- Ask questions
- Clarify workplace instructions when necessary
- Deal with conflict
- Effective verbal and non-verbal communication skills with a range of internal and

REQUIRED SKILLS AND KNOWLEDGE

external persons

- Operate equipment correctly and in accordance with manufacturers' specifications
- Prioritise tasks
- Provide clear information
- Read and document clinical information
- Relate to a range of people from a range of cultural, linguistic, social and ethnic backgrounds, and a range of physical and intellectual abilities
- Select and prepare instruments and equipment as directed by the Health Care Practitioner
- Use available resources and plan daily work routine
- Work with others and display empathy with clients and carers

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate this competency unit:

- Assessment must be conducted over a minimum of three different clinical procedures as listed in the range statement
- The individual being assessed must provide evidence of specified essential knowledge as well as skills
- Consistency of performance should be demonstrated over the required range of situations relevant to the work
- Where, for reasons of safety, space, or access to equipment and resources, assessment takes place away from the work context, the assessment environment should represent work conditions as closely as possible

EVIDENCE GUIDE

Resource implications

- Assessment requires access to:
 - appropriate equipment
 - scenarios that reflect a range of clinical procedures that may be expected in the workplace
 - relevant organisation policy, guidelines, and treatment protocols
 - relevant legislative and regulatory documents
 - manufacturers' specifications for the use and storage of equipment

Consistency in performance

- Competency should be demonstrated over time with a range of clinical procedures that could be expected in the workplace

Context of assessment

- Competency should be assessed in the workplace or in a simulated workplace

Access and equity considerations:

- All workers in the health industry should be aware of access and equity issues in relation to their own area of work
- All workers should develop their ability to work in a culturally diverse environment
- In recognition of particular health issues facing Aboriginal and Torres Strait Islander communities, workers should be aware of cultural, historical and current issues impacting on health of Aboriginal and Torres Strait Islander people
- Assessors and trainers must take into account relevant access and equity issues, in particular relating to factors impacting on health of Aboriginal and/or Torres Strait Islander clients and communities

Related units:

- This unit may be assessed independently, but holistic assessment with other clinical units is encouraged

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Clinical procedures may include:

- Advanced physical examination i.e. pap smear, PR
- Complex sterile wound dressing
- Ear lavage
- Minor surgical operative procedure
- Placement of naso-gastric tube
- Urinary catheterisation

Health care practitioner may include:

- Nurse practitioner
- Medical practitioner/doctor/specialist

Environment assessment may include:

- Adequate lighting
- Health care practitioner's specified needs
- Suitable climate
- Suitable client privacy

RANGE STATEMENT*Equipment may include:*

- Axillary crutches/forearm crutches
- Bowel and clinical containers
- Dressing instruments
- Dressing platform/trolley
- Examination bed
- Hypodermic needles and syringes
- Irrigating/antiseptic solutions
- Client examination or procedure bed
- Pen light torch
- Personal protective equipment
- Skin closure material (suture/staples)
- Solution bowls
- Sterile drapes
- Sterile surgical instruments such as tissue clamps, scalpel, surgical scissors and tissue forceps
- Stitch cutter/staple remover
- Surgical dressing packs
- Surgical gowns, gloves and masks
- Surgical lighting
- Topical dressings and bindings

Consumables may include:

- Alcohol cleansing wipes
- Bandages and dressing application aids
- Cotton buds
- Disposable gloves
- Examination gowns
- Half-sheet for draping
- Hazard bags for infection control
- Instrument cleaning supplies
- Irrigation solution
- Ophthalmic irrigation solution
- Pre-packed commercial dressing packs
- Sharps containers
- Sterile gauze
- Wound dressings

RANGE STATEMENT

Confidentiality of client information may be insured by:

- Adherence to Privacy Act
- Information disclosed to an appropriate person consistent with the responsibility of this position
- Legal and ethical requirements
- Secure location for written records
- Treatment room with privacy

Personal hygiene and infection control procedures may include:

- Australian and State standards and legislation
- Industry standards
- Organisation procedures
- Standard precautions such as hand washing procedures
- Direct instructions from supervisor

Prepare client may include:

- Correctly positioning
- Performing surgical cleanse of the area
- Performing a surgical prep
- Removing clothing
- Removing dressings and bindings

Clinical guidelines, organisation policies, procedures and treatment protocols may include:

- ADF Nursing Procedure Manual
- ADF treatment protocols
- Clinical standards (state and national)
- Industry professional bodies standards
- Industry standards (state and national)
- Organisation policy directives
- Privacy Act
- Relevant Australian standards

Unit Sector(s)

Not Applicable