



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **HLT43512 Certificate IV in Optical Dispensing**

**Release: 1**

## HLT43512 Certificate IV in Optical Dispensing

### Modification History

HLT07 Version 4	HLT07 Version 5	Comments
HLT43507 Certificate IV in Optical Dispensing	HLT43512 Certificate IV in Optical Dispensing	Updated in V5 – changes to number of core and elective units to comply with NQC packaging rules  HLTWHS300A      Contribute to WHS processes changed from OHS to WHS unit

### Description

This qualification covers the skills and knowledge required by optical dispensers, to dispense and supply optical appliances as prescribed by optometrists and/or ophthalmologists in accordance with Australian Standards.

The units of competency included in this qualification contribute to the gaining of an optical dispenser's licence where this is required. Optical dispensers practice in a range of environments including optical dispensaries, optometric practices and laboratories. They may be self-employed or employed by another optical dispenser, an optometrist, a major optical dispensing company or other retailers.

This qualification is suited to Australian Apprenticeship pathways.

### Pathways Information

Not Applicable

### Licensing/Regulatory Information

Refer to Entry Requirements

## Entry Requirements

### Entry/licensing requirements:

In some States/Territories:

- Participants must have a licence to practise prior to placement in the workplace
- Participants may need to undertake *HLTOPD402C Perform edging and fitting* in order to meet local licensing requirements

Occupational titles for these workers may include:

- Optical dispenser
- Dispensing optician (NZ)

## Employability Skills Summary

This qualification contains **Employability Skills**

## Packaging Rules

### PACKAGING RULES

14 units of competency are required for award of this qualification, including:

- 9 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Health and/or Community Services Training Packages
- Where appropriate, to address workplace requirements, up to 2 units of competency packaged at the level of this qualification or higher in other relevant Training Packages

### Core units

HLTCOM301C Provide specific information to clients

HLTCOM405D Administer a practice

HLTHIR301B Communicate and work effectively in health

HLTWHS300A Contribute to WHS processes

HLTOPD401C Work effectively in the ophthalmic industry

HLTOPD403C Dispense optical appliances and services (Note pre-requisite: *HLTOPD401C*)

HLTOPD404C Dispense atypical prescriptions (Note pre-requis: HLTOPD401C,

HLTOPD403C)

HLTOPD407C Perform workshop skills and place orders (Note pre-requisite:  
*HLTOPD401C*)  
SIRXSLS001A Sell products and services

**The importance of culturally aware and respectful practice**

All workers undertaking work in health need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Health Training Package.

**Group A electives - recommended for culturally aware and respectful practice**

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

**Other relevant electives**

Other electives are to be selected in line with the specified Packaging Rules. The following electives may facilitate selection. Employers may specify that certain electives are required to address specific workplace needs.

BSBCUS301B Deliver and monitor a service to customers

or

CHCCS311C Deliver and monitor services to clients

BSBWOR301B Organise personal work priorities and development

BSBWOR401A Establish effective workplace relationships

BSBWOR402A Promote team effectiveness

CHCORG607C Manage workplace issues

HLTCOM503D Manage a practice

HLTCSD306D Respond effectively to behaviours of concern

HLTHIR505D Provide leadership in promoting effective work practices in health

HLTIN301C Comply with infection control policies and procedures

HLTWHS401A Maintain workplace WHS processes

HLTOPD402C Perform edging and fitting

HLTOPD405C Market and promote optical products and services