



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **HLT31407 Certificate III in Hospital/Health Services Pharmacy Support**

**Release: 1**

## **HLT31407 Certificate III in Hospital/Health Services Pharmacy Support**

### **Modification History**

Not Applicable

### **Description**

This qualification covers workers who provide a range of varied assistance to pharmacists in hospital and community health settings. This qualification is not applicable to retail pharmacy workers. This qualification is suited to Australian Apprenticeships pathways.

Occupational titles for these workers may include:

- Pharmacy assistant
- Pharmacy technician
- Hospital pharmacy technician
- Dispensing technician
- Distribution technician
- Hospital pharmacy assistant

### **Pathways Information**

Not Applicable

### **Licensing/Regulatory Information**

Not Applicable

### **Entry Requirements**

Not Applicable

## Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

### Packaging Rules

#### PACKAGING RULES

15 units of competency are required for award of this qualification, including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A OHS electives of which one must be selected for this qualification
- Group B electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Health and/or Community Services Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

#### Core units

<u>BSBFLM303C</u>	<u>Contribute to effective workplace relationships</u>
<u>BSBMED301B</u>	<u>Interpret and apply medical terminology appropriately</u>
<u>HLTHIR301B</u>	<u>Communicate and work effectively in health</u>
<u>HLTIN301C</u>	<u>Comply with infection control policies and procedures</u>
<u>HLTPH301C</u>	<u>Undertake pharmacy technician duties</u>
<u>HLTPH304C</u>	<u>Maintain pharmaceutical ward or imprest stock</u>
<u>HLTPH306C</u>	<u>Package pharmaceutical products</u>
<u>HLTPH312B</u>	<u>Procure, store and maintain pharmaceutical products</u>
<u>HLTPH313B</u>	<u>Distribute pharmaceutical products in a health setting</u>
<u>HLTPH314B</u>	<u>Assist with basic dispensing of prescriptions</u>

#### Group A OHS electives - one unit must be selected for this qualification

One of the following units must be selected for award of this qualification.

<u>HLTOHS200B</u>	<u>Participate in OHS processes</u>
<u>HLTOHS300B</u>	<u>Contribute to OHS processes</u>

#### The importance of culturally aware and respectful practice

All workers undertaking work in health need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Health Training Package.

**Group B electives - recommended for culturally aware and respectful practice**

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

**Other relevant electives**

Electives are to be selected in line with the specified Packaging Rules. Employers may specify that certain electives are required to address identified workplace needs.

BSBFLM312C            Contribute to team effectiveness

BSBINN301A Promote innovation in a team environment

BSBWOR301A       Organise personal work priorities and development

CHCCS401B Facilitate responsible behaviour

CHCORG303B       Participate effectively in the work environment

HLTAP301B Recognise healthy body systems in a health care context

HLTCSD306C       Respond effectively to difficult or challenging behaviour