



Australian Government

HLTSTE008 Monitor quality of cleaning, sterilisation and packaging processes

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Merged HLTSTE409C//HLTSTE410B. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence. Removed prerequisites.

Application

This unit of competency describes the skills and knowledge required to determine quality compliance requirements, and to assist with development and documentation of monitoring programs to ensure those requirements are met.

This unit applies to those working in a senior or team leader role in sterilisation services and/or reprocessing areas.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements define the essential outcomes</i>	<i>Performance criteria describe the performance required to demonstrate achievement of the element</i>
1. Determine quality requirements	1.1 Contribute to risk analysis to determine scope and nature of quality requirements according to relevant standards 1.2 Contribute to the development and documentation of monitoring programs for sterilisation processes 1.3 Provide information about monitoring requirements to relevant colleagues

ELEMENT	PERFORMANCE CRITERIA
<i>Elements define the essential outcomes</i>	<i>Performance criteria describe the performance required to demonstrate achievement of the element</i>
2. Verify effectiveness of processes	2.1 Evaluate processes against quality requirements 2.2 Obtain technical and numerical data through use of testing and monitoring systems 2.3 Correctly interpret data from testing and monitoring systems 2.4 Determine need for independent verification and take action accordingly
3. Monitor administration	3.1 Monitor accuracy and completeness of records 3.2 Evaluate and act upon non-compliant records and reports 3.3 Maintain and update information on reporting requirements for use by sterilisation staff
4. Monitor and report on compliance	4.1 Evaluate performance against quality parameters and determine need for changes to work processes 4.2 Adjust work processes based on outcomes of evaluation 4.3 Seek feedback from staff and end users 4.4 Pro-actively share information with relevant management personnel

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTSTE008 Monitor quality of cleaning, sterilisation and packaging processes

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- contributed to the development and use of monitoring programs according to national standards for at least 2 types of cleaning processes
- contributed to the development and use of monitoring programs according to national standards for both a packaging process and a sterilisation process, including:
 - documented risk analysis
 - process verification systems
 - record keeping systems
 - work instructions for monitoring processes
- evaluated incidences of non-compliance and contributed to appropriate responses

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- testing systems requirements for cleaning, packaging, sterilisation and storage according to relevant standards
- administration and record keeping requirements for testing, monitoring and maintenance

- types of process problems that occur, reasons for these occurring and ways to resolve them
- risk control solutions and how these are implemented
- scope of job role and delegation and escalation within scope of job role

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - test manufacturer's recommendations
 - work instructions
 - maintenance records
 - AS/NZS 4187 standards

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors

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