



Australian Government

HLTPAT004 Collect pathology specimens other than blood

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Merged HLTPAT304/410. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence. Removed prerequisite.

Application

This unit describes the skills and knowledge required to confirm collection requirements, prepare client and equipment and make routine pathology specimen collections.

This unit applies to any individual for whom specimen collection is part of the job role. They may be working in collection centres, in hospitals or in other health care environments.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australia /New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Confirm collection requirements

1.1 Greet client courteously and identify self

1.2 Identify client following organisation and regulatory procedures

1.3 Confirm that client meets pre-testing criteria for required collection

1.4 Obtain, interpret and accurately record personal and clinical information in accordance with organisation policies and procedures

1.5 Explain collection procedure to client

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.6 Obtain consent for collection procedure from client

2. Prepare for collection procedure

2.1 Confirm method of collection based on correct interpretation of clinical request and organisation requirements

2.2 Select equipment and prepare following organisation procedures

2.3 Position client appropriately to ensure comfort and safety of both client and collector

2.4 Identify when assistance may be needed and seek help if required

3. Collect specimen

3.1 Adopt standard and additional infection control guidelines and precautions according to organisation documented procedure

3.2 Follow documented procedures for collection of sample

3.3 Use collection and clinical equipment appropriately and safely to avoid contamination of sample

3.4 Observe client during and after collection for potential adverse effects and respond according to procedure

4. Follow post collection procedures

4.1 Dispose of waste in accordance with infection control protocols and organisation policies and procedures

4.2 Accurately label sample in front of client with time and date of collection, client details and other required information following regulatory and organisational guidelines

4.3 Confirm information accuracy with client

4.4 Complete other collection documentation in accordance with organisation procedures

4.5 Prepare collected samples for transit or store

ELEMENT

Elements define the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

according to test and organisational requirements

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTPAT004 Collect pathology specimens other than blood

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- followed established technical, infection control and safety procedures for a minimum of 5 different specimen types selected from the following:
 - aspirates
 - breath
 - DNA swabs
 - nail clippings and/or scrapings
 - saliva
 - semen
 - skin scrapings
 - sputum
 - stool
 - swabs – bacterial, viral and PCR
 - urine

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- legal and ethical considerations for pathology collection, and how these are applied in organisations:
 - children in the workplace
 - duty of care
 - informed consent
 - mandatory reporting
 - privacy, confidentiality and disclosure
 - records management
 - work role boundaries
 - boundaries of responsibilities
 - sources of non blood sample requests and interactions with other health services
 - work health and safety
- standard infection control requirements for clinical procedures:
 - hand hygiene
 - use of personal protective equipment (PPE)
 - avoiding contact with bodily fluids
 - sharps injury prevention and treatment if sustained
 - waste disposal
- industry terminology used in specimen collection:
 - equipment
 - procedures
 - abbreviations
 - medical terminology
- key aspects of anatomy and physiology sufficient to make safe specimen collection
- clinical risk factors in specimen collection and procedures designed to minimise those risks for different specimen types
- factors which may affect the chemical analysis of specimens and the impact on collection:
 - appropriate times to collect
 - timing of last dose
 - required fasting times
 - protecting the integrity of the specimen
- features, functions and use of the following specimen collection equipment:
 - sterile jars
 - 24hr urine containers with and without additives
 - swabs - viral, bacterial, polymerase chain reaction (PCR), deoxyribonucleic acid (DNA)
 - paediatric urine collection bag
 - breath balloons
 - skin scraping equipment
 - nail clipping and scraping equipment

- handling and storage methods for different specimen types

Assessment Conditions

Skills must have been demonstrated in the workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - steri-wipes or alcohol wipes
 - paediatric urine bags
 - swabs
 - scalpels
 - sterile containers
 - breath balloons
 - collection devices for skin and nail scrapings
 - packaging equipment consistent with regulatory and organisational transport requirements
 - documented collection procedures for the candidate to follow
- modelling of industry operating conditions, including:
 - interactions with clients from the general public
 - presence of situations requiring problem solving
- supervision of candidate's work activities by a person currently working in a collection role for at least 18 hours in a fortnight time period

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>