



Australian Government

HLTOPD002 Dispense optical appliances

Release: 1

HLTOPD002 Dispense optical appliances

Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. New unit - incorporates content from HLTOPD403C.

Application

This unit describes the skills and knowledge required to use specialised optical knowledge to confirm and check appliance selection, fit appliances and follow procedures to complete the dispensing process.

This unit applies to optical dispensers who work according to prescriptions provided by optometrists or ophthalmologists.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Confirm appliance selection

1.1 Check appliance selection against prescription details or customer record

1.2 Confirm selection with client

1.3 Gain consent from client for fitting where applicable

2. Fit optical appliances

2.1 Organise required fitting equipment and materials

2.2 Correctly interpret technical aspects of customer requirements from records

2.3 Follow standard fitting procedures and take account

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

of special client needs

2.4 Adjust frames to client to optimise visual performance

2.5 Ensure optical appliances meet hygiene standards

2.6 Give the client the opportunity to voice concerns in relation to optical appliance and make appropriate response

3. Instruct client on wear and care

3.1 Provide client with details about how to wear the appliance

3.2 Offer information about appliance care routines

4. Finalise dispensing process

4.1 Complete financial transactions in accordance with relevant policies and procedures

4.2 Follow correct procedures for client rebates

4.3 Complete and store records in accordance with relevant policies, procedures and confidentiality requirements

4.4 Offer follow up services in accordance with organisation procedures

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>