



Australian Government

HLTOHC003 Apply and manage use of basic oral health products

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Significant changes to the elements and performance criteria - Removed pre-requisite. New evidence requirements for assessment including volume and frequency requirements.

Application

This unit describes the skills and knowledge required to apply and manage use of basic oral health products and provide assistance to patients in the use of those products as identified in an individualised oral health care plan.

This unit applies to workers whose work roles specifically include the application of identified oral health products in line with product guidelines and in compliance with all regulations related to the supply and use of regulated products (excluding fluoride varnish).

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards for maintaining infection control and the policies and procedures of the oral health practice or organisation

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element

1. Prepare for and participate in the application of basic oral health care products

1.1 Identify and comply with manufacturers' guidelines relating to each product and its application

1.2 Identify high risk products and comply with specific guidelines relating to their application

1.3 Explain product application process and purpose to patient and/or carer in line with product guidelines, oral health care benefits and any risks

1.4 Obtain feedback from patient to determine that procedure is understood and obtain consent from patient

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes.

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and/or carer to undertake process

1.5 Confirm patient is comfortably positioned according to their individual needs

1.6 Prepare products and equipment as required and check the expiry date on product

2. Apply basic oral health care products

2.1 Determine volume and strength to apply of product in a safe and effective manner in line with oral health care plan and product guidelines

2.2 Supervise and support patient to apply own product where able

2.3 Where assistance is required position self to suit patient or situation

2.4 Ensure application is undertaken using correct size/type applicator at correct location

2.5 Adapt techniques or arrangements outlined in the oral health care plan in case of patient refusal or inability to comply

3. Support oral health and oral hygiene of patients with special care needs

3.1 Support patient with special care needs in line with oral health care plan

3.2 Be aware of common oral health problems associated with patients with palliative care needs and take appropriate action in line with their needs

3.3 Understand oral health problems associated with nil by mouth instructions and take appropriate action in line with patient needs

3.4 Access relevant information on common difficulties associated with dementia that may result in oral health problems and take appropriate action in line with patient needs

3.5 Update knowledge of common side effects of medication on oral health and initiate follow up care with health practitioner on identified patient needs

3.6 Ensure identified preventive measures are

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element implemented in line with oral health care plan

4. Complete reporting and documentation and evaluate outcomes

4.1 Document and record processes undertaken and report any concerns arising during oral health practices

4.2 Maintain and file documentation using relevant technology

4.3 Evaluate the feedback and outcomes of the processes undertaken in collaboration with health care team to adjust oral health care plan

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTOHC003 Apply and manage use of basic oral health products

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- applied identified oral health products to 3 patients that require special care needs in line with product guidelines and oral health care benefits in compliance with all regulations related to the supply and use of regulated products (excluding fluoride varnish)
- identified and responded at least 1 time to risks associated with applying oral health products including:
 - allergic reaction or sensitivity to product/s
 - injury to soft tissue from product/s

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- relevant state/territory and national government policy and programs and reporting processes for oral health and regulations related to the supply and use of regulated products
- accessibility to services including availability of private and public oral health services, including eligibility for services
- basic anatomy and physiology underpinning oral health, including what is considered healthy and unhealthy
- benefits and risks associated with basic oral health products

- common equipment and aids utilised in the application of oral hygiene products e.g. mouth props
- factors that impact on oral health, including:
 - abuse (neglect of oral health needs)
 - access to dental and health services
 - accumulation of plaque and calculus
 - alcohol, licit and illicit drugs and substances, over the counter and herbal treatments
 - alcohol misuse
 - bacteria in dental plaque
 - correct infant feeding practices
 - damage from habitual grinding of teeth
 - diet and nutrition, including fluids
 - fluoride
 - general health and wellbeing
 - immunosuppressant conditions, HIV, chemotherapy and radiation
 - injury to mouth, such as from a seizure
 - medical history
 - oral piercings
 - patient oral health information
 - psychological issues, such as fear of being seen without dentures or persisting with ill-fitting dentures for satisfaction of others
 - salivary function
 - smoking
 - social and cultural determinants of health
 - susceptible tooth surfaces
 - transmission of bacteria particularly from family/carer to child
 - trauma to the mouth as a result of an accident
- healthy eating recommendations as identified in the *National health and medical research council's (NHMRC) Australian dietary guidelines*
- individualised oral health care support plans, including terminology
- work health and safety (WHS) issues and procedures, including those related to manual handling and infection control
- oral disease and broad treatment options available
- oral health issues for identified high risk sub-populations
- oral side effects of medications, such as metallic taste in the mouth, dry mouth syndrome and ulcers
- dry mouth syndrome (xerostomia) related to conditions such as diabetes, ageing
- own work role and responsibilities in oral health care
- personal safety and security risks associated with provision of oral hygiene care support
- practical use of oral health products

- principles and practices in undertaking technical skills associated with the application of oral health products
- principles and practices of confidentiality, privacy, respect and consent
- processes and strategies to support people with oral hygiene care needs
- role of carers in relation to oral health care needs of patients
- saliva and its role in the maintenance of oral health:
 - acting as a lubricant
 - delivering calcium, phosphate and fluoride to the tooth surface
 - protecting teeth by neutralising acid
- significance of service setting, including specific contexts, such as providing oral hygiene in a patient care setting or in a patient's private home
- signs and symptoms of an allergic reaction to an oral health product
- specialist oral care and support for patients in circumstances, such as those who:
 - are aged
 - are on nil by mouth instructions
 - are receiving palliative care
 - are undergoing chemotherapy
 - who have enteral feeding, such as via a nasogastric tube or a percutaneous endoscopic gastrostomy (PEG) tube
 - have dementia
 - have epilepsy
 - have intellectual or physical disability
 - have loss of tooth through extraction
 - have loss of tooth through injury
 - have medical or psychiatric conditions
 - have post-surgery or trauma needs
- strategies to minimise personal safety and security risks associated with provision of oral hygiene care support
- symptoms and signs that suggest a need for further assessment and/or treatment
- the interaction between oral health and general health
- basic oral health care products, including:
 - products specified in the patient's individualised oral health care plan, such as:
 - alcohol-free mouthwash
 - antibacterial products
 - lip moisturiser
 - non-medically prescribed therapeutic agents and topical analgesic
 - remineralisation products
 - saliva substitutes/stimulants:
 - chewing gum
 - gels
 - liquids

- lozenges
 - sprays
- common oral health problems associated with patients with palliative care needs may include but are not limited to:
 - angular cheilitis
 - candida (thrush)
 - debris
 - dental caries
 - dry mouth and/or lips
 - excessive saliva
 - hairy leukoplakia
 - herpes simplex
 - kaposi sarcoma (HIV patients only)
 - sensitive mouth
 - ulcers, including viral and traumatic

Assessment Conditions

Skills and knowledge must be demonstrated in the workplace with the addition of simulations and scenarios where the full range of contexts and situations cannot be provided in the workplace.

The following aspect of the performance evidence must have been demonstrated using 10 simulation scenarios prior to demonstration in the workplace or with members of the general public:

- applying identified oral health products safely and effectively

The following conditions must be met for this unit

- use of suitable equipment and resources, including:
 - age related oral health care resources
 - appropriate personal protective equipment (PPE)
 - *Dental board of Australia – dental guidelines* on infection control on which the candidate bases the planning process
 - oral hygiene self-care aids and technique
 - specialised equipment, placebo or simulated oral health products utilised in provision of oral hygiene
- modelling of industry operating conditions, including access to people for the simulated scenarios

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>