



Australian Government

HLTINF004 Manage the prevention and control of infection

Release: 1

HLTINF004 Manage the prevention and control of infection

Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence. Removed prerequisite.

Application

This unit describes the skills and knowledge required to develop, implement and monitor infection prevention and control systems and procedures in work contexts where health and personal care services are provided.

This unit applies to people working in roles with managerial responsibilities for infection prevention and control in small to medium sized organisations. There may or may not be a team of workers involved.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element

1. Establish framework for infection prevention and control

1.1 Access and interpret legislation, regulations and codes of practice for infection prevention and control

1.2 Collate and evaluate information on workplace requirements for infection prevention and control

1.3 Evaluate current policies, systems and procedures for compliance and quality

1.4 Consult with relevant colleagues on infection prevention and control issues and requirements

1.5 Develop and document infection prevention and

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element

control systems and procedures, including record keeping and reporting systems

1.6 Define and allocate infection prevention and control responsibilities

2. Establish procedures for hazard identification and risk control

2.1 Establish hazard identification and risk assessment tools

2.2 Develop workplace processes for risk control

2.3 Ensure risk controls and hazard specific procedures are consistent with the hierarchy of control

2.4 Put in place incident reporting and investigation procedures

2.5 Document hazard identification and risk assessment systems and procedures

3. Implement and monitor infection prevention and control practices

3.1 Communicate infection prevention and control systems, procedures and responsibilities to relevant colleagues

3.2 Support implementation by facilitating resources and training

3.3 Monitor day to day effectiveness of infection prevention and control procedures and address issues of concern

4. Evaluate infection prevention and control performance

4.1 Assess infection prevention and control systems against compliance requirements

4.2 Review incidents as key sources of information

4.3 Seek feedback on systems and procedures from relevant colleagues

4.4 Identify and action improvements to systems and procedures

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTINF004 Manage the prevention and control of infection

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- developed compliant infection prevention and control systems and procedures for at least 1 work environment:
 - accessed and analysed compliance and workplace information
 - developed and documented systems and procedures for:
 - hazard identification and risk control
 - personal hygiene
 - use of personal protective equipment
 - handling and transport of potentially infectious material
 - limitation of contamination
 - cleaning and maintenance
 - communicated responsibilities to relevant people
- monitored infection prevention and control systems and procedures for at least 1 work environment and responded to problems

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- key features of infection prevention and control regulation and guidelines and compliance requirements:

- Australian standards
- government guidelines
- manufacturer documentation
- principles and processes of planning
- systems and procedures needed to meet compliance and quality requirements for infection prevention and control:
 - work processes and precautions
 - hazard identification and risk control
 - monitoring and evaluation
 - reporting processes and hierarchies
 - training requirements
- links between infection prevention and control systems and other management systems:
 - work health and safety
 - work organisation
 - human resource management
- for the specific work environment:
 - ways the infections are spread
 - types of hazards and risks
 - control methods
- sustainability considerations for development of infection prevention and control systems and procedures

Assessment Conditions

Skills must have been demonstrated in the workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace or may occur only rarely.

The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - facilities and equipment used in the candidate's place or intended place of work
 - current infection prevention and control regulations and standards
- modelling of industry operating conditions, including presence of real or simulated risks and hazards to which the candidate responds

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

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