



Australian Government

HLTINF003 Implement and monitor infection prevention and control policies and procedures

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Minimal changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant changes to knowledge evidence. Removed prerequisite.

Application

This unit describes the skills and knowledge required to provide information about infection prevention and control procedures, integrate those procedures into work practices and monitor workplace performance.

This unit applies to individuals working in health or direct client care contexts, who have a coordination, team leading or supervisory responsibility in relation to infection prevention and control.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element

1. Provide information about infection prevention and control policies and procedures

- 1.1 Explain correct and current infection prevention and control information clearly to the work group
- 1.2 Regularly provide information about identified hazards and the outcomes of infection risk assessments
- 1.3 Provide opportunities for the work group to seek further information on workplace infection prevention and control issues and practices
- 1.4 Adapt communication to the needs of different

ELEMENT

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workers

2. Integrate infection prevention and control policy and procedure into work practices

2.1 Implement infection prevention and control policy and procedures with members of the work group

2.2 Maintain liaison with person responsible for organisation-wide infection prevention and control

2.3 Provide coaching and support as required to ensure that individuals or teams are able to implement infection prevention and control practices

2.4 Adopt work procedures to reflect appropriate infection prevention and control practice

2.5 Promptly resolve issues raised through consultation or refer to the appropriate personnel

2.6 Implement workplace procedures for dealing with infection prevention and control risks and hazardous events

2.7 Encourage colleagues to report infection risks and to improve infection prevention and control procedures

3. Monitor infection prevention and control procedures performance and implement improvements in practices

3.1 Promptly investigate infectious hazardous events to identify their cause in accordance with organisation policy and procedure

3.2 Monitor work procedures to control infection risks

3.3 Regularly review and adjust work procedures to improve infection prevention and control practice

3.4 Provide feedback to colleagues on compliance issues, changes in work procedures and infection prevention and control outcomes

3.5 Identify and respond to inadequacies in work procedures and infection prevention and control measures or report to designated personnel

3.6 Maintain accurate records of infection prevention and control risks and incidents as required

3.7 Use aggregate infection prevention and control information reports to identify hazards, to monitor and

ELEMENT

Elements define the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element

improve risk control methods and to indicate training needs

3.8 Document, report and investigate potential breaches of infection prevention and control in accordance with organisation procedures

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTINF003 Implement and monitor infection prevention and control policies and procedures

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- implemented and monitored infection prevention and control policy and procedures for at least 1 work area and at least 1 team of workers, incorporating:
 - hand hygiene and hand care
 - use of personal protective equipment
 - surface cleaning
 - waste management
 - handling of potentially infectious material
 - hazard identification and risk assessment and management

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- key features of infection prevention and control regulation and guidelines:
 - Australian standards
 - government guidelines
 - manufacturer documentation
- management and work processes used to control infection:
 - assessment

- monitoring
- reporting processes and hierarchies
- training requirements
- standard and additional infection prevention and control precautions, including:
 - personal hygiene
 - use of personal protective equipment
 - surface cleaning
 - handling of potentially infectious material
- key aspects of communicable disease transmission and their relationship to different work processes
- infection risks and control measures specific to work area and related work processes
- hierarchy of risk control measures from most to least preferred:
 - elimination
 - engineering controls
 - administrative control
 - personal protective equipment

Assessment Conditions

Skills must have been demonstrated in the workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace or may occur only rarely.

The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - organisational infection prevention and control policies and procedures
 - personal protective equipment
 - hand washing facilities and equipment
 - medical or client care equipment relevant to the workplace
 - clinical and other waste
 - areas for cleaning
- modelling of industry operating conditions, including:
 - interaction with a team
 - presence of real or simulated risks, hazards and infection prevention and control problems to which the candidate responds

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

Links

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